



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Devaswom Board College, Thalayolaparambu
• Name of the Head of the institution	Dr. R Anitha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04829236136
• Mobile no	9447038016
• Registered e-mail	dbprincipal@gmail.com
• Alternate e-mail	ranithaajith@yahoo.co.in
• Address	MIDAYIKUNNU P O, THALAYOLAPARAMBU
• City/Town	Kottayam
• State/UT	Kerala
• Pin Code	686605
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated college
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr.Deepa C S				
• Phone No.	7907530560				
• Alternate phone No.	04829236136				
• Mobile	9495596962				
• IQAC e-mail address	iqacdbthal@gmail.com				
• Alternate Email address	iqac@dbcollege.org.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dbct.ac.in/iqac/agar/">https://dbct.ac.in/iqac/agar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://dbct.ac.in/wp-content/uploads/2024/02/academic2022.pdf">https://dbct.ac.in/wp-content/uploads/2024/02/academic2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.75	2011	08/01/2016	07/01/2016
Cycle 2	B+	2.60	2017	30/10/2017	29/10/2022
<b>6.Date of Establishment of IQAC</b>			01/06/2010		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Central/State	RUSA	2018 1095	2000000	
Institutional 1	Central	DST	2018 1095	800000	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>5</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
IQAC conducted "SUKRUTHAM" the institutional distinctiveness on first-aid training in association with Institute of Emergency Medical Service Kottayam		
UGC-NSDC end semester examination for diploma courses in Yoga and Logistics under UGC-NSDC schemes were conducted and course certificates were issued		
IQAC and Placement Cell in association with Kerala Knowledge Economy Mission & ASAP organised work Readiness Program - Training on Soft Skills		
Established four smart class rooms in the campus under the MLA fund allotted by Smt. C K Asha representing the Vaikom Assembly Constituency		
IQAC conducted Medha webinars in association with various Departments		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Academic calender preparation	Prepared academic calendar and uploaded in the website
Conduct of induction program	Conducted induction program for I UG students.
Conduct of Anti-Ragging awareness program	Anti Ragging awareness was given to the students during the induction programme
Capacity building programs for faculties	IQAC organized a class on pay fixation and service matters for teaching faculty on eighteenth October 2022
Conduct of environmental, energy and green audit	Conducted the green/energy/environmental audit. The audit was done by Advanced Centre of Environmental Studies and Sustainable Development (ACESSD), Mahatma Gandhi University, Kottayam
Installation of Bio Gas plant and solid waste incinerator in the campus	Bio gas plant and solid waste incinerator was installed in the campus
Signing of MoU's and Collaborations	Signed four MoU's and two collaborations
Conduct of skill development courses for students	Organised a certificate course in computer applications for UG and PG students
Conduct of programmes on soft skills and job orientation	Placement cell, Devaswom Board college in association with Vaikom Management Association & ICM Computers organized an Employability Skill development programme on eleventh May 2023
Conduct of Student Satisfaction Survey	SSS on teaching-learning and infrastructure facilities of the college was conducted for students.
Collection and analysis of feed	Collected student feedback on

back from stakeholders	teachers, alumni feedback, employer feed back and teachers feedback. The feed backs were analysed and communicated to the authorities				
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Travancore Devaswom Board</td> <td>23/04/2024</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Travancore Devaswom Board	23/04/2024
Name	Date of meeting(s)				
Travancore Devaswom Board	23/04/2024				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2024</td> <td>26/02/2024</td> </tr> </tbody> </table>		Year	Date of Submission	2024	26/02/2024
Year	Date of Submission				
2024	26/02/2024				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>The curriculum policy of Devaswom Board College, Thalayolaparambu, supports a multidisciplinary approach. The college is affiliated to Mahatma Gandhi University Kottayam and hence follows the curriculum mandated by the university's Board of Studies. The CBCS system implemented by the university inculcates multidisciplinary approach. Open course offered in the 5th semester of the undergraduate programme is a mandatory multidisciplinary course that each student has to take. In addition, there is a Massive Open Online Course in Organic Farming. Integrated M.A Programme in English covers a wide range of areas such as Philosophy, Film Studies, Cultural and Environmental Studies. Certificate courses offered by the college are predominantly multidisciplinary in nature. The research disciplines of faculty cuts across disciplines as well. Translation studies, gender and linguistics, computational chemistry, quantum dots, statistical mechanics of soft matter, microbial biotechnology etc. are some of the areas which are interdisciplinary.</p>					
<b>16. Academic bank of credits (ABC):</b>					
Devaswom Board college, Thalayolaparambu adheres to a simplified version of the ABC Scheme, although not in its actual spirit. This is mainly because the affiliating University has not implemented it.					

At present, a student has the flexibility to change colleges within the University based on the vacancy and in the process the credits gained during the previous semesters are carried from the departing institution. Additionally, a student can return to the same college after a brief absence by applying for readmission and their prior credits would remain intact. The college would implement ABC, once it switch to the Four year under graduate programme mandated by UGC.

### **17.Skill development:**

Skill acquisition and enhancement is a vital area in higher education and is often overlooked in our educational scenario. The focus shifts from courses that are traditional conventional ones to courses that enhance specific skills in the learner, helping them acquire new knowledge, improve existing abilities, and develop competencies that are valuable in various fields. It is crucial to develop students' learning potential and practical skills so they may become marketable, productive and nimble in the labour market. The college routinely offers add on/certificate courses in soft skills, communication skills, ICT skills, programming, self-defence training, media studies etc. In the academic year 2022-23, the college offered a certificate course on computer programming to all students.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Devaswom Board college encourage the dissemination of ancient Indian knowledge and wisdom in all realms of teaching and learning. The language departments of Malayalam, Sanskrit and Hindi that deal with topics which incorporated traditional knowledge. Periodic discussions on Indian aesthetics are organized, and students from various language departments of the college actively participate in them. Ancient practices like karkidaka kanji (medicinal gruel), Ramayana month celebrations, and the display of dasapushpa (10 sacred herbs) that are culturally and medicinally significant are also organized. The Department of Botany has built a garden model based on Indian medicinal plants as well as a zodiac sign garden based on the Indian zodiac system. These activities, combined with field trips and study tours, equip students with hands-on conservation information about indigenous, rare, and endangered species. The college promotes yoga by observing Yoga Day and giving yoga instruction to students and teachers through the Department of Physical Education. Besides, the department of physical education also gives much importance to Kabaddi and Kho-Kho. The Department of Mathematics organizes a workshop on Vedic mathematics and celebrates the birthdays of famous Indian mathematicians.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college has adapted to the new pattern of OBE implementation in which students' academic outcomes are explicitly communicated and teachers function as facilitators. During the orientation programme for first-year students, the programme outcomes and programme-specific outcomes are explained, and the mentors explain the course outcomes at the start of successive semesters. Learner-centred teaching and learning practices such as interactive instructions, authentic learning, active/cooperative learning, flipped classroom, assignments, seminars, and group discussions are used to attain course results. The majority of the teachers have participated in OBE seminars and FDP's. The faculties have a clear understanding of Bloom's Taxonomy, outcome-oriented education, and preparing question papers based on these concepts. The faculties are capable of creating course outcomes that satisfy a specific subset of the program outcomes. A program has been developed to calculate the attainment of COs. PO's. The purpose of the assessment is to determine whether the student has acquired the necessary competences and learning outcomes—rather than just memorizing facts.

**20.Distance education/online education:**

Our institution facilitates blended mode in curriculum delivery. The faculties offer online revision sessions in addition to the regular offline classes. Faculty members used innovative teaching strategies during online/offline instruction, such as "flipped classrooms," which involve exchanging voice notes and videos with students before holding topical conversations. Teaching faculty record lessons using a variety of video recording and editing tools, such as OBS Studio and Video Panda. YouTube channels were hosted and used to share academic sessions. Participatory learning was done to make the sessions more engaging and instructive. Online tools like Kahoot, Google Forms, and quizzes were used to conduct quiz. LMS platforms like Moodle and Google Classroom enabled the faculty to share resource materials, videos, reference materials etc and to evaluate students using assignments and test papers.

**Extended Profile****1.Programme**

1.1

380

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 892

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 176

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 373

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 63

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 0

Number of sanctioned posts during the year



## Extended Profile

### 1. Programme

1.1	<b>380</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>892</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>176</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>373</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>63</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	39
Total number of Classrooms and Seminar halls	
4.2	42.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	90
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The IQAC organizes the Academic meeting and draws the College Academic Calendar in consonance with the University Academic Calendar and integrating the Departmental Annual plan.
- The Departments designs the Department Year Plan, Course Plan, Certificate courses and value added courses.
- The Heads of the departments execute the course and syllabus allocation to the faculty. A master and department timetable are set for the execution of the classes. The details of the courses and programmes are articulated to students through the website and prospectus. The college handbook offers details regarding the Internal and External assessments. College-level meeting (CLMC) and Department-level meetings (DLMC) are conducted on regular basis for the smooth execution of the academic system.
- The induction programme acquaints the students with POs, PSOs and COs and exam patterns. Learner are identified

through entry-level tests and Bridge courses are offered.

- Projects, assignments and Seminars are mandated within the curriculum to incorporate experiential and participative methodologies
- ICT infrastructure is setup in the college, that includes LMS platforms, well-resourced science and computer-laboratories, language-lab and the library enhance the outcome attainment. Smart Classrooms are set in each departments.
- Remedial classes and special classes for Slow Learners. Curriculum enrichment through Certificate-courses, value-added programmes and MOOC-courses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Our institution adheres by the following continuous Internal Assessment Strategies**

- The Internal Exam Calendar is prepared well in advance and exam notices and announcements are available on the notice board.
- Internal Exams are conducted every semester. The students are assigned assignments and seminars with time-bound publication of Internal Exam results
- Assessments are done for laboratory courses through laboratory experiments, viva and submission of practical records. Submitted projects are valued. CLMC and DLMC review each semester's progress. Bridge courses are carried out at beginning of the course. Remedial classes are conducted for weak students through entry level tests. At the end of every academic year, feedback from students is collected

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>A. All of the above</b></p>								
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File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>13</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1303 529 1357">File Description</th> <th data-bbox="529 1303 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1536 529 1626">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1626" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>892</b></p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

892

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mahatma Gandhi University integrates ethics, gender empowerment, human values, environmental awareness, and sustainability into its curriculum for both undergraduate and postgraduate programs. Devaswom Board College in Thalayolaparambu actively engages in activities to raise awareness about these crucial topics, fostering comprehensive and responsible learning.

- The college's professional ethics programs are designed to equip students with essential skills for their future careers. The induction program for first-year students familiarizes them with the college's ethos and professional standards. Discussions about service files facilitate understanding of administrative procedures and responsibilities, instilling a sense of accountability. Work readiness and employability skill development programs focus on honing practical skills, ensuring students are well-prepared for their professional journey ahead.
- Gender empowerment is a strong commitment of the college, evident through seminars on women entrepreneurship and discussions on cyber security law. These initiatives provide valuable insights and resources, empowering female students

economically and digitally. Circulation of women helpline numbers promotes a safe and supportive environment for all individuals within the college community.

- Environmental and sustainability initiatives include tree planting drives, bird population monitoring, and organic farming practices. These efforts foster environmental awareness, biodiversity, and sustainable agriculture practices while contributing valuable data to conservation efforts.
- Human value programs, including debates and day celebrations like Hiroshima Day and Vijay Divas, enrich the educational experience by engaging students in thoughtful discourse on social, ethical, and humanitarian issues. These activities instill values of empathy, compassion, and respect for human dignity among students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
690	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://dbct.ac.in/wp-content/uploads/2024/04/Feedback-Analysis-Report-2022-23.pdf">https://dbct.ac.in/wp-content/uploads/2024/04/Feedback-Analysis-Report-2022-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dbct.ac.in/wp-content/uploads/2024/04/Feedback-Analysis-Report-2022-23.pdf">https://dbct.ac.in/wp-content/uploads/2024/04/Feedback-Analysis-Report-2022-23.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	

<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
288	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
121	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<b>Assessing learning levels of students</b>	
<ul style="list-style-type: none"> <li>• An induction program is organized for the newly joined students at the start of the course followed by an Entry level test conducted by their respective Departments.</li> <li>• The Entry level test evaluates the subject knowledge and aptitude skills of the students. The tests are conducted either in offline or online mode.</li> <li>• Based on their entry level examination score and their score in qualifying examination, the students are stratified into slow, medium and advanced learners.</li> <li>• Every person's learning style is either or a combination of auditory, visual, or kinaesthetic in terms of the way he or she learns best. The teachers conduct VAK (Visual Auditory and Kinaesthetic) tests / activities to find out if student learns better by hearing, seeing, or moving information as a part of processing it. Methods are suggested on to bring in</li> </ul>	



a balance and thus improve on a student's learning skills.

- Addressing advanced learners
- The Class tutor personally interacts with the students occasionally to check their level of understanding
- The college and departments organize extra - curricular activities all through the year and the involvement of the students are monitored
- Advanced coaching
- Addressing slow learners
- Remedial coaching
- Special Counselling
- Group/peer support

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
892	63

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Study tours /Field Trips -  
Nature Walk / Bird Sighting walk  
Vegetable Garden

**Participative Learning****Seminars / Webinars****Debates/ Group Discussions****Peer Teaching****Flipped Classrooms****Group Projects****Open Day & Exhibitions****Student Union Activities****Problem-Solving Techniques**

**Brainstorming sessions - A problem is put out and the learners ponder on it for a while and then deliberate on their viewpoints to come to a viable solution. Quiz - Quizzes are held using google forms or Kahoot**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**ICT- enabled tools for effective teaching Blended Learning / Hybrid Mode of Teaching -**

**Classes are held in both offline and online modes.**

**Google Classroom**

**YouTube Channels**

**Online Platforms - Google Meet and Zoom were used by the facilitators to conduct online classes.**

**LMS platform**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

27

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

312

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per university guidelines, the internal assessment of a student is performed based on her attendance, assignment, Seminar, and test papers. Each component has a fixed weightage - 50% for two internal tests, and 25% each for assignment and attendance. The college has an internal exam committee comprising two coordinators, which work along with the IQAC and College Council to ensure transparency and robustness. The dates of the internal examination are published in the college handbook and on notice boards. The schedule and syllabus of the exam are published well in advance. The question paper is prepared in accordance with the university examination format. Teachers evaluate answer scripts within two weeks and return them to the students. The marks are entered in the college's internal exam portal, which can also be viewed by the students. Students can verify their attendance online and the marks for attendance are linked to the internal exam portal too. Progress reports generated from the portal are

discussed with parents during annual open-house meetings. The internal exam reports (A and B forms), generated from the portal, are published.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**Exam Grievance Redressal:** For the internal examinations, the college has a three-tier grievance redressal mechanism. Level 1: Course Instructor Level Level 2: Department Level Level 3: Through the Principal and Grievance Committee Grievance submission can be done through the college website. The Redressal process is completed within a week of publishing of internal marks. In case of the external examination, the students can apply for revaluation or scrutiny to the university directly.

**Transparency in the process:** An orientation course is conducted at the time of admission wherein the student is given a clear cut idea of the pattern of assessment. Each course instructor explains the expectations of performance in assignments, seminars, viva and test papers. During discussions of the assignment or test papers, the instructor identifies the common mistakes observed and shares those with the class in order to elicit better results in the future

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**Outcome Based Education (OBE)** was implemented in the college from the academic year 2022-23. In the initial phase, OBE was implemented in the postgraduate programmes of Chemistry and Physics. The teaching faculty of these departments attended workshops and worked as a team in designing and implementing this

approach of measuring the learning outcomes of students. All curricular activities including seminars, workshops, assignments, study tours etc are mapped with the outcomes. Display of Programme Outcomes (POs) and Course Outcomes (COs) Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution were set and displayed on the website and the POs were displayed in all departments. Student Awareness During the Orientation (Induction) programme, the essence of outcome based education was briefed to the first year students. POs and COs were further discussed in classrooms by the respective teachers. The internal model question paper has the COs included and thus the students get an understanding of the process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to assess the teaching-learning process, the college has used an outcome-based evaluation technique. Different evaluation and assessment techniques are used to measure the outcomes, which are accomplished at different stages. The twin level approach is adopted to evaluate learning outcomes; they are Direct approach - The different methods of assessment used are internal examination, quiz, viva voce, assignment, seminar, classroom involvement, Lab/field work. These all form part of the internal assessment done at the college level. The COs and POs are linked to the questions in the question paper. The marks attained by the students for each question determines the level of attainment of each outcome. Indirect approach - An exit-survey is done by means of an online questionnaire on completion of the programme. The allocation ratio is fixed as 75:25.

Method of measuring attainment of COs and POs - Course Outcome Attainment is carried out by direct approach. CO-PO correlation is done as below: Level 1 - Low correlation Level 2 - Moderate correlation Level 3 - High correlation The ideal target level for CO attainment is set as 70%

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

218

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://dbct.ac.in/annual-reports/">https://dbct.ac.in/annual-reports/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dbct.ac.in/wp-content/uploads/2024/04/SSS-2022-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

In the dynamic landscape of current education, the integration of innovation and the establishment of an incubation centre have



become pivotal components in nurturing the next generation of researchers and entrepreneurs.

The major initiatives are

- The Institution has signed an MoU with Business Innovation and Incubation Centre (BIIC) at Mahatma Gandhi University to develop collaborative efforts for promoting innovation and entrepreneurship
- The institution has actively participated in the Young Innovators Programme (YIP) organized by Kerala Development and Innovation Strategic Council (K-DISC), Govt. of Kerala.
- Indian Knowledge Systems has formed the milieu of many research activities of the College. To embark on this, Department of Botany organized a seminar on medicinal plants with emphasis on Indian Knowledge System- the Ayurveda, Students explore the hidden potential of many indigenous medicinal herbs through their project work.
- The college has an Entrepreneurship Development Club that has been organizing activities to foster and hone entrepreneurial talents of the students.
- The incubation centre not only provides physical space, shared facilities and collaborative atmosphere but also strengthens the link between academia and industry.
- The institution has two approved research centres, 7 research guides, 4 research students and well-equipped labs which support students for carrying out their academic projects.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbct.ac.in/wp-content/uploads/2024/02/C3.02.01-supporting-doc.pdf">https://dbct.ac.in/wp-content/uploads/2024/02/C3.02.01-supporting-doc.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://dbct.ac.in/research/research-details/#">https://dbct.ac.in/research/research-details/#</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has played a pivotal role in empowering the neighbourhood community through a horde of extension activities primarily based on the foundations of UN Sustainable Development Goals (SDPs) and organized by institutions like NCC, NSS.

#### SUSTAINABLE DEVELOPMENT GOALS

#### ACTIVITIES

#### SDG 2: ZERO HUNGER

- FOOD PACKET DISTRIBUTION TO JEEVITHANILAYAM, PIETA BHAVAN
- Ensured the supply of food to the underprivileged .

#### SDG 3: GOOD HEALTH AND WELL BEING

- HEALTH SURVEYS
- ANTIDRUG WALKATHON

Outcome: Enhanced public awareness about the negative consequences of drug abuse. Empowered individuals to adopt healthy life styles.

#### SDG 4 QUALITY EDUCATION

- INTERCOLLEGIATE QUIZ COMPETITIONS
- SUMMER CAMP FOR SCHOOL AND COLLEGE STUDENTS
- Encouraged students to, develop critical thinking skills, novel ideas and perspectives.

**SDG6 CLEAN WATER AND SANITATION**

- POPULARIZATION OF JAL JEEVAN MISSION
- HARITHAMITHRAM AND SANITATION SURVEYS
- CLEANING ACTIVITIES AT PUBLIC PLACES

Outcome: Helped to create a hygienic living space in neighbouring community.

**SDG10 REDUCED INEQUALITIES**

- IMPARTING COMPUTER KNOWLEDGE TO LOCAL VENDORS
- Imparted basic computer knowledge to the local vendors

**OTHERS**

- HELP DESK FOR LINKING AADHAR
- VOLUNTARY SERVICE AT SABARIMALA TEMPLE
- PROJECT KATHIR
- Helped to recognize the role of youth in activities related to democracy and civic responsibilities.

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/wp-content/uploads/2024/02/C3.04.03-Extension22-23.pdf">https://dbct.ac.in/wp-content/uploads/2024/02/C3.04.03-Extension22-23.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**14**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**307**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
8	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
7	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Devaswom Board College, Thalayolaparambu nestled in the serene landscapes of Kerala between Kottayam and Eranakulam, stands proud with its well-maintained physical infrastructure and commitment to	

academic excellence. Spanning 18 acres of lush green land, the college aligns with current academic trends and prioritizes sustainable practices. The campus is spread over five blocks. Classrooms and ICT-enabled facilities: The institution has 37 classrooms with sufficient benches, desks, chairs, and teaching aids such as greenboards, whiteboards, and lecture platforms, catering to the teaching-learning needs of nine undergraduate programs and five postgraduate programs. The institution features nine ICT-enabled facilities with LAN/WiFi, encompassing smartboard facilities within the three PG departments. Additionally, there is one smartboard available in the conference hall. Seminar Hall is a mini theatre with 110 seats, featuring an interactive board, LCD projector, mega power visualizer, wireless mic, and Wi-Fi connectivity. The NAAC room is also ICT-enabled. High-speed internet connection of 100 mbps. CCTV cameras are strategically placed in examination halls and common areas for enhanced security. Laboratories: Science departments are equipped with well-maintained laboratories, supported by DSTFIST, ensuring safety protocols and regular updates.

- Chemistry Department: One UG and Two PG laboratories
- Physics department: One PG and One UG laboratories
- The Botany and Zoology Departments have one general lab each.
- A newly constructed instrumentation room, funded by RUSA, enhances practical and research learning experiences, featuring a seminar hall and additional classrooms.
- Three dedicated computer labs for Physics, Chemistry, and Mathematics, along with a common
- language lab, provide comprehensive computing facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is very active in providing facilities for students to participate in cultural activities, sports and games in various ways. The College has two auditoriums for various cultural

programmes. There is an Arts club Secretary(student) and a faculty as arts club advisor to ensure children's participation in cultural activities. Every year the student union of the college organizes different cultural programmes related to arts day, Onam and Christmas celebrations. At the end of the academic year staff club organizes a staff day. The Physical Education department is very active and is well equipped with an indoor gymnasium, playground, courts and sports accessories, all under the purview of the Physical Education Instructor. The College has a football ground, cricket practice net, a small basket ball court, Kho-Kho play area and indoor gymnasium. Every year as per the requirement, purchases are done and the courts and grounds are maintained and the stock register is updated. The students are using these facilities to participate in Intercollegiate and Interuniversity competitions. In every academic year, the physical education department organizes the "annual sports day" for students and teachers. National Cadet Corps (NCC) and National Service Scheme (NSS) are actively organizing different programmes like Yoga day, Literacy events, cultural programmes etc.

#### Physical Wellness Oversight:

- Football Court
- Gymnasium
- Cricket nets
- Kabaddi court
- Kho-Kho court
- Basketball Court
- Badminton court
- Throwball court

#### Harmony Halls:

- The K.R. Narayanan Memorial main auditorium
- The Dakshayani Velayudhan Hall (D. V. Hall-Mini auditorium)
- An amphitheater
- An Open stage

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil



**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0.70

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Devaswom Board College has a centralized library located on the second floor of Academic Block I with an area of 323.95 sq.m.

- It is partially automated using KOHA software.
- LAN connections available
- Online Public Access Catalogue (OPAC) is accessible.
- The library has 36547 books,10 journals, and subscriptions to periodicals including 8 newspapers.

- Students and teachers can access the INFLIBNET N-List of UGC which includes e-books, and e-journals.
- The library provides Non-Visual Desktop Access (NVDA) for visually challenged people. NVDA reads aloud the text on the screen, making it possible for users with visual disabilities
- AIFEST English Forum Membership 2022-2023
- A dedicated space for competitive exam materials is maintained to cater to the needs of students preparing for these exams.
- The librarian conducts orientation classes for first-year students (UG & PG), providing essential guidance before their library registration.
- By actively offering personal assistance and considering the unique needs of people with physical disabilities, library staff contribute to a more inclusive and supportive library environment.
- The library functions from 9:30 am to 4:30 pm on all working days including Saturdays.
- The total amount spent for the purchase of the books in the library during 2022-2023 is Rs 3,13,620.
- The library committee manages the activities and updation of the library resources. It includes One coordinator, Four faculty members, a Librarian, and a Library assistant.
- Library includes Reading room (seating capacity of 60), Reference section, E-content searching zone, Periodicals, section, Circulation desk, New arrivals, Property counter, Departmental stacks

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>3.14</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>21</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

In pursuit of excellence, Devaswom Board College, Thalayolaparambu, has consistently prioritized upgrading its Information Technology (IT) facilities.

ICT-enabled facilities: DB College takes pride in its commitment to providing advanced ICT-enabled facilities that contribute to a dynamic and technologically rich learning environment.

- The institution features 9 ICT-enabled facilities with LAN/Wi-Fi
- Seminar Hall is a mini theatre with 110 seats, featuring an interactive board, LCD projector, mega power visualizer, wireless mic, and Wi-Fi connectivity.
- ICT-enabled NAAC room.
- The ICT-enabled Conference Hall is equipped with a Smartboard.
- Three PG departments (Malayalam, Physics, Chemistry) house smart board facility.
- Smart TV in English Department (IP classroom).
- Mathematics and Physics departments have LCD projectors.
- Internet Connection 100 Mbps internet (LAN) bandwidth facilitated by BSNL.
- Library: Koha, version 21.05
- INFLIBNET N-List of UGC which includes e-books, and e-journals.
- Non-Visual Desktop Access (NVDA) for visually challenged people.
- Online Public Access Catalogue (OPAC) is accessible.
- Number of Computer-101
- Laptops-2
- 3 Computer Labs in PG departments (Physics, Chemistry, Mathematics) Language Lab (English) Computer Lab (Rusa Funded)
- CCTV cameras
- Reprographic Facilities: 3 high-speed printers and scanners are available in the examination section 1 printer cum photocopy machine is placed at cooperative society for student's usage 3 printers are available in the office 4 printers are in various departments
- LMS platforms -Google Classroom, Moodle, YouTube Academic and Administrative software- EMBASE PROSUIT
- Social Media Platforms- Facebook, Instagram, Whatsapp groups
- Government Digital Platforms-Spark, BiMS, GAINPF, PRISM, GRANTS, MEDiSEP

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has appropriate systems and procedures for maintaining and utilizing physical and academic support facilities. The College has generators which ensure uninterrupted power supply and also has a solar panel to harness renewable and clean energy. General record keeping & audits of all the equipments in the laboratory is done at department level & maintain a stock register for this. Proper inspection and verification of stock register takes place at the end of every year. The equipment with major repair are done by outside agency after receiving quotation for maintenance, necessary approval from college authorities is taken. College website maintenance is done by external agencies. The beautification of the College is done by the Bhoomitra Sena with the support of PTA and the Management. The campus is equipped with safe and adequate drinking water supply. The rain water harvesting system is connected to the common washing area near the English department. The General cleaning of the campus and other facilities is done regularly by the staff appointed by the Management. The Management, PTA and alumni are the major monetary contributors for enhancing and expanding the available facilities in the campus. The college also submits proposals to state and central funding agencies to procure funds to develop the infrastructure. Every year as per the requirement, purchase of sports items and the maintenance of courts and grounds are managed by PD account and PTA funds respectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

614

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

892

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

892

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**



31

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

79

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Devaswom Board college, thalayolaparambu creates a platform for the active participation of the students in the various academic administrative bodies, and cocurricular activities. This empowers the students in gaining leadership qualities and execution skills. The student members in clubs and different academic bodies are selected in a democratic way. The student representatives put forward suggestions regarding physical, academic and other facilities available in the college. These students work actively in Sports, NSS, NCC, cultural events, Bhoomithrasena, Bio-Diversity club, nature club, co curricular events and library. Having a student union actively involved in organizing extracurricular activities can greatly enrich the college experience for students. These programs provide opportunities for students to explore their interests, develop new skills, and build connections with peers. From sports tournaments to cultural events, academic competitions to community service projects, a diverse range of activities can cater to the varied interests of the student body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

63

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association "Forerunners" of our institution have been instrumental in several laudable initiatives that not only enrich the college's infrastructure but also celebrate its legacy. Their generosity began with the donation of a glass rack for the principal's room, a thoughtful addition to showcase the college's trophies and awards with pride. With a grand vision, the alumni embarked on transforming a room into a dedicated conference hall, aptly named after the former principal, Dr. PS Bhaskara Pillai. Furthermore, recognizing the historical significance of Vaikom Taluk, the alumni collaborated with the community to commemorate the 100th year of Mahatma Gandhi's significant contribution in the Vaikom Satyagraha and the 75th anniversary of Indian independence. This collaboration led to the construction of a Gandhi statue within the college premises. The Golden Jubilee Celebration of the

Political Science Department was inaugurated by esteemed alumni Prof. T.V Paul, a distinguished KSHE Brain Gain visiting professor, took place on January 30, 2023. The library has been enriched with a thoughtful and generous donation from alumni, a special collection "Dakshina" comprising their personal books and insightful write-ups. . Alumni members felicitated Sahithya Academy winner Dr. N. Ajayakumar, an alumnus of Malayalam department, at his residence on 13.03.2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### GOVERNANCE ALIGNMENT WITH VISION AND MISSION

College governance are meticulously crafted to uphold the mission and vision, guiding every decision and action towards the fulfilment of its educational goals. Following are some of the reflective activities in accordance with vision and mission

- Majority of admitted students belongs to backward and economically weaker section of the community.
- Digital literacy
- Upgradation of Chemistry and Malayalam Departments as Research Centres
- Award of Guide ship to faculties
- Participation of faculties in FDP
- Research Publication by faculties
- Student project for experiential learning

- Curriculum Updation with papers on environmental issues within the frame work of human rights
- Implementation of the assessment practices like peer evaluation, assessments and survey for monitoring students learning outcome
- Feedback Collection from stakeholders for improvement
- Participation of faculties in Faculty Development Programmes
- The college functions with designed policies to imbue students with moral and ethical principles.
- Inclusion of students in decision making process
- College is following a civic education involved curriculum which teaches human rights in all disciplines.
- An active elected student union which serves as a platform for student voice
- Emphasis on extension, collaboration and community service initiatives
- Community service initiative "Devasparsam"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A well-functioning governing body manages the regular functioning of around sixty academic and non-academic committees/clubs is marked as the apt example for decentralization.

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/wp-content/uploads/2024/02/PROCEEDINGS-OF-THE-PRINCIPAL-2022-23-.pdf">https://dbct.ac.in/wp-content/uploads/2024/02/PROCEEDINGS-OF-THE-PRINCIPAL-2022-23-.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan of the college is accomplished under these broad traits

#### Quality Education

- Appointment of teaching staffs
- Introduction of New Generation Course
- Upgradation of departments as Research Centres
- Use of ICT and other innovative techniques
- Subscription of e-journals
- MoUs with prominent institutions
- Faculty involvement in BoS and curriculum development

#### Research and Development

- Utilisation of funds from RUSA, DST FIST for purchase, construction and renovation of research facilities
- Upgradation of departments as research departments.
- Faculties awarded/registered with PhD and application for research guide ship
- Conduct of national and international webinars, seminars and workshops
- Presentation and publication of papers in journals and books

#### Student support

- Conduct of curricular, co-curricular and extra-curricular activities
- Provides Career Guidance and Counselling
- Job fairs
- Conduct of student support programmes
- Implementation of Add On Course and Skill Development Courses
- Active clubs, cells, NSS and NCC units
- Scholarships and endowments every year

#### Inculcating social values and responsibilities

- Conduct of national and international day celebrations
- Service to society through student units
- Extension activities

#### Infrastructure Development

- Construction, renovation and purchase using funds from RUSA,

**DST- FIST**

- Installation of solar plant, CCTV, LAN, Smart TV etc.
- Set up Smart Conference room
- Upgradation of library software
- Divyangjan friendly campus
- Enhancement of sports amenities

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbct.ac.in/about-us/strategic-plan/">https://dbct.ac.in/about-us/strategic-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**FUNCTIONING OF INSTITUTIONAL BODIES**

- The college is governed and managed by the Honourable Travancore Devaswom Board. This management oversees the overall functioning and policy decisions including staff appointment, promotion and financial management.
- The college is affiliated to Mahatma Gandhi University Kottayam.
- The Principal heads the administrative and academic decisions of the institution in compliance with UGC regulations and directives of the Directorate of Collegiate Education, Govt. of Kerala and the Act and Statutes of Mahatma Gandhi University. Principal as a liaison manages academic and administrative responsibilities through staff members and stakeholders.
- Vice Principal assists the Principal in the aspects of administration and academics of the college.
- College council is the apex decision making body.
- IQAC ensures quality enhancement through continuous monitoring and evaluation.
- Various bodies like NSS, NCC, Clubs, Cells, PTA, Alumni plays a crucial role in shaping a holistic educational experience by promoting values, community engagement and collaboration between various stake holders.

**POLICIES, SERVICE RULES AND PROCEDURES**

The college abides by the clearly defined policies and procedures in all areas pertaining to employees, in accordance with directives and guidelines periodically released by the UGC, Government of Kerala, M G University, Devaswom Board Management and College.

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/administration/service-rules/">https://dbct.ac.in/administration/service-rules/</a>
Link to Organogram of the institution webpage	<a href="https://dbct.ac.in/igac/about/organogram/">https://dbct.ac.in/igac/about/organogram/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**WELFARE MEASURES**

- Employees Co-operative Society
- GIS
- Health Club



- Token of appreciation for achievements-The institution appreciates the staff and students who are bringing out excellence in various fields.
- Festival Advance- With the intention of spreading the joy of festive occasions to all its staff members, the institution provides refundable advances to the guest lecturers and non teaching staff.
- Facilitation of Provident Fund loans - Catering to the needs of the staff, the college provides paper less facilities to avail PF loan.
- Maternity Leave - The college grants Maternity Leave of 6 months to have quality time with their children.
- Work from Home - In the pandemic situation as most of the classes were in online mode, the institution with its staff friendly approach took all the possible measures to let the maximum employees to work from home.
- Celebrations-The institution is very much keen in the mental well-being of its employees in addition to the physical well-being. The staff club organises various programmes like Onam celebrations, Christmas celebrations, Staff day in the college.
- The Staff Council provides financial support to non-teaching staff at times of medical emergencies.
- The security staff of the college are provided with free accommodation.
- Medisep

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

28

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows the appraisal suggested by UGC through Performance Based Appraisal System (PBAS). In this scheme, the performances are classified into different categories like teaching learning and evaluation related activities, Co-curricular, extension activities and Professional development and academic contributions. On the basis of the scores obtained in each categories, the faculty members are promoted to higher academic level.

At the end of each year, feedback is collected from students. The feedbacks form in the form of questionnaire collect information about teachers and different aspects pertaining to the teaching process. As per the suggestions recorded, teachers improve their teaching strategies every year.

As such there is no performance appraisal system followed for non-teaching staff in the institution. The monitoring of non-teaching staff is done by Principal. The suggestions for improvement are provided to them in their meetings. Their promotions are based on departmental tests conducted by the government

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

#### Audits

Audits are conducted internally and externally

#### External

- Accountant General Office Thiruvananthapuram (AG's) Audit
- Deputy Directorate (local) Audit
- Management Audit

#### Internal

- PTA Audit

The external audit of the college is entrusted with three different agencies that include Accountant General Audit, Deputy Directorate of Collegiate Education, Ernakulam (local fund Audit) and Devaswom board (management fund) Audit. All the agencies verify the bills and vouchers submitted by the institution and issue audited statements.

Various clubs and student support schemes functioning in college like NSS, NCC, women cell, funded seminars, WWS and SSP have their own external audit.

Major internal financial audit is that of PTA. The PTA audit committee comprises of two members from teaching staff and an external auditor.

All internal audits conclude, with a statement of expenditure. Institution has a specific procedure for overcoming audit objections.

The College also conducts 'Internal Annual Stock Verification' in departments, laboratory and library. The Annual Stock Verification is conducted at the end of March. Discrepancies, if any at the Department level, can be easily rectified in the same realm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilisation and utilization of resources

- Fund mobilisation
- The institution has a well-thought-out strategy and procedure in the form of financial policy for the administration of funds
- Planning Committee ensures the proper allocation of funds overseeing the requirements
- Purchase Committee manages the purchase procedures
- As the college is a grant-in-aid organization, a major amount of the money it receives from the State Government as employee's salary.
- The college utilises the contingent funds for allocated heads such as purchase of lab equipment, books and journals for the library, financial assistance and infrastructure maintenance.
- Fund of Rs. 2 Crore from RUSA for research and infrastructure augmentation
- Support of Rs.80 Lakhs for college under FIST Program of DST

- KSCSTE funding for the conduct of programmes
- Support of Kerala State Biodiversity Board for Biodiversity Club
- Government funding for programmes like WWS, SSP, NCC, NSS etc.
- Student scholarships and grants
- College encourages alumni and retired teachers to institute memorial prizes, endowments and donations.
- The institution seeks to generate revenue from stake holders by raising staff fund.
- It seeks patronage from local organizations like bank, corporate houses, shops and start-ups of the locality.

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/policy/financial-management-policy/">https://dbct.ac.in/policy/financial-management-policy/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Vision

To ensure quality education that encourages the pursuits of the stakeholders of the college.

### Mission

- To channelize and systematise the efforts and measures of the institution towards academic excellence.
- To be the driving force for ensuring the quality of education.
- To develop quality systems for conscious and consistent action to improve the academic and administrative performance of the College.To
- promote measures for institutional functioning towards quality enhancement

### Functions of IQAC

Since IQAC ensures a comprehensive approach to quality assurance and continuous improvement across administrative, teaching

learning and program related aspects of the institution, the activities of IQAC is segregated under the following three main traits.

1. Administrative management
2. Teaching Learning
3. Program Initiatives

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/wp-content/uploads/2024/03/IQAC-REPORT-22-23-DS.pdf">https://dbct.ac.in/wp-content/uploads/2024/03/IQAC-REPORT-22-23-DS.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### Administrative management

Efficient administrative management is crucial for the overall success and effectiveness of the college, IQAC encompass a range of responsibilities including

- Preparation of academic calendar
- Action plan
- Academic and administrative audit
- Annual academic presentations
- Preparation of AQAR

#### Teaching Learning Process

Teaching learning process involves a dynamic interaction between teachers, students and content, IQAC continuously monitors and takes initiative in maintaining and improving the teaching learning experience of the college by applying mechanisms for regular monitoring, assessment and feedback. For ensuring transparency and accountability in teaching learning process IQAC takes effort to maintain the habit of chronicling the process in a day by day basis through various measures such as

- Maintaining Teacher's diary- To organize and plan the instructional activities.

- Mentoring- To foster growth and development in academic, in professional and in personal contexts
- Tutoring- To enhance students understanding and skills in specific subjects related to academics
- Feedback- To get a reflection of teaching learning process which helps to refine strategies and materials in future.

#### Programme Initiatives

College undertake number of dynamic and multifaceted endeavours designed to cultivate a supportive and vibrant campus community where every stakeholder can reach their fullest potential. Some common programme initiatives of IQAC include

- Conduct of Induction programme to first year students
- Medha Webinar Series
- MoU's , extension activity and collaborations
- Conduct of social awareness programmes
- Student and faculty empowerment programmes
- Green initiatives

These programmes are aimed at fostering a culture of quality assurance, continuous improvement and excellence in higher education.

File Description	Documents
Paste link for additional information	<a href="https://dbct.ac.in/academic-and-administrative-audit-aaa/">https://dbct.ac.in/academic-and-administrative-audit-aaa/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dbct.ac.in/igac/meeting-minutes/">https://dbct.ac.in/igac/meeting-minutes/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution is deeply committed to promoting gender equality and empowering women across various aspects of campus life. From conducting seminars and webinars on gender issues to organizing activities like stitching, embroidery, driving classes, and self-defense training for female students, there's a comprehensive approach to addressing gender discrimination and fostering inclusivity. The emphasis on physical and mental well-being through sports, yoga, and self-defense further reinforces this commitment. During the pandemic, the institution effectively utilized online platforms to continue these efforts, organizing webinars on topics ranging from violence prevention to menstrual hygiene. Furthermore, the involvement of students in sports, both within the campus and in intercollegiate competitions, highlights their active participation and passion for athletics. The institution's receipt of the KSWDC project underscores its recognition and support from governmental bodies for its efforts in women's empowerment. To enhance the gender equity syllabus, you could consider incorporating perspectives from diverse disciplines, ensuring that it reflects the latest research and global best practices in promoting gender equality. Additionally, fostering discussions and dialogues within the academic community can further enrich the understanding of gender issues and encourage proactive engagement in addressing them.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.dbcollegethal.org/igac/igac2020-21/Gender_action_plan_20-21.pdf">https://www.dbcollegethal.org/igac/igac2020-21/Gender_action_plan_20-21.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://dbct.ac.in/facilities/canteen/">https://dbct.ac.in/facilities/canteen/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste management is a multifaceted endeavour concerned with the collection, transportation, processing, recycling, and disposal of waste materials in order to mitigate their impact on both human health and the environment. The core objective of effective waste management is to curtail the volume of waste produced, optimize recycling and reutilization efforts, and ensure the safe handling and disposal of hazardous substances. Waste management practices minimize ecological harm while conserving resources for future generations. The institution plays a role in the management of wastes such as solid waste which include food waste, paper waste and plastic waste. biodegradable solid waste is used in both the biogas plant and in the vermi compost pit. The bioenergy obtained from the biogas plant is utilized in the chemistry laboratory. For handling e-waste, an MoU has been signed with the organization, Ecofriendly solutions. The recyclers collect the waste aggregated of the campus once in a year. Plastic waste collected is handed over every month to the Harithakarmasena.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and</b>	<b>A. Any 4 or all of the above</b>

**energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The institution focusses in cultivating a new generation of young individuals who possess noble attitudes and moral responsibility. In order to create such an environment, the college actively organizes a variety of activities that includes Arts day celebration, Regional Day celebrations, Special state, national and international day celebrations. Motivational lectures by renowned individuals in various fields are organized to foster holistic student development and cultivating responsible citizens.

In addition to academic and cultural endeavours, we have invested in comprehensive infrastructure for diverse sports activities, there by promoting the physical development of our students. In Football, Cricket and Kho Kho students regularly win prizes and make college proud.

The events such as Independence Day, Republic Day, Gandhi Jayanthi Day organised to commemorate notable days provide opportunities serve as an occasion to promote unity and social harmony. Through a comprehensive approach encompassing education, activities and awareness campaigns, we endeavour to equip our students and staff to become proactive, knowledgeable and socially accountable members of our nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution places significant emphasis on sensitizing both students and employees to their constitutional obligations. The college organizes various curricular and extracurricular activities like 'Kathir' a project of Kerala Forest and Wildlife Department expects to improve reading habits among the tribal communities and support tribal youth in skill development through training and activities. SVEEP the Systematic Voters Education and Electoral Participation Program, SPC organizes blood donation

camps.

Our institution actively encourage student engagement in the National Cadet Corps (NCC) and the National Service Scheme (NSS) on a national scale, fostering stronger bonds and relations across the country.

In our continuous effort to develop responsible citizens, we undertake various initiatives such as awareness programs, training sessions, and workshops. The college conducted anti-drug awareness program, covid protocol campaigns and traffic awareness programs and anti- dowry campaigns. Our college associated with Vaikkom Taluk Legal Services Committee, conducted a legal awareness class on 'Cyber Security Laws for women'. We have a well-maintained Ladies resting room in our Campus with napkin availability and a napkin pad vending machine. Women cell organized Driving class for women, Breast Cancer awareness, Menstrual cup Distribution, Self-defence training programmes, Legal Awareness programmes.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://dbct.ac.in/wp-content/uploads/2024/05/7.1.9-Social-values.pdf">https://dbct.ac.in/wp-content/uploads/2024/05/7.1.9-Social-values.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The celebration of national and international days serves as a vital educational tool, shaping the perspectives and values of its students.

- Christmas and Diwali Days bring an understanding of cultural diversity and religious tolerance as students learn about different customs and traditions.
- Yoga Day instills in children the importance of physical fitness, mental well-being, and mindfulness practices, promoting a healthy lifestyle and stress management techniques.
- Hiroshima Day prompts discussions on peace, conflict resolution, and the consequences of war, encouraging empathy and a commitment to global harmony among students.
- World Water Day raises awareness about environmental conservation and the sustainable use of resources, empowering students to become stewards of their natural surroundings.
- Readers' Day cultivates a love for literature, critical thinking skills, and a lifelong passion for learning through the exploration of diverse literary works.
- Independence Day inspires a deep appreciation for the sacrifices made by past generations for freedom and independence, encouraging students to uphold democratic values and contribute positively to society.

These celebrations in our College not only enrich the academic experience but also nurture the holistic development of children, equipping them with the knowledge and skills necessary to become responsible global citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best practice1- Devasparsham

#### Objectives

- To actively support marginalized communities and individuals in society.

#### The practice

Providing educational kits to the underprivileged children showcases the institution's dedication

#### Constraints

One significant challenge faced in this endeavour is that a large proportion of participating students come from economically disadvantaged backgrounds. Despite this hurdle, they persevere in their commitment to serving society through their efforts.

#### Evidence of success

The dedication of students to cultivating empathy and fostering inclusivity serves as a testament to their firm commitment make them more compassionate and unified society.

### Best Practice 2- Swasthyam

#### Objectives

- Implementing regular wellness programs that address physical, mental, and social aspects to enhance the overall



well-being of both students and staff.

- Context

. With this aim the Department of Physical Education and IQAC conducts several programmes to develop a healthy and physically fit generation.

**The Practice**

Fitness awareness programmes have been organised so that more people may recognize the importance of regular physical activity and healthy lifestyle choices.

**Constraints**

Time restraints and resource limitations are the major constraints

**Evidence of success**

Improvements in physical fitness metrics such as increased strength, endurance, flexibility, and cardiovascular health demonstrate the effectiveness of the challenge.

File Description	Documents
Best practices in the Institutional website	<a href="https://dbct.ac.in/wp-content/uploads/2024/04/7.2-BEST-PRACTICES.pdf">https://dbct.ac.in/wp-content/uploads/2024/04/7.2-BEST-PRACTICES.pdf</a>
Any other relevant information	<a href="https://dbct.ac.in/wp-content/uploads/2024/04/7.2-BEST-PRACTICES.pdf">https://dbct.ac.in/wp-content/uploads/2024/04/7.2-BEST-PRACTICES.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness- Sukrutham**

All kinds of skill development has been given importance under this title

Orientation on Employability and job placement: The successful placement relevant to the skills acquired indicates the

effectiveness of the program in enhancing employability. Skill acquisition and competency: Assessments and evaluations demonstrating the acquisition of new skills, improvement in existing skills, and mastery of competencies targeted by the program serve as evidence of its success. Programmes conducted include career orientation, soft skill development, Yoga and physical fitness, IT skills Industry engagement and partnerships: Collaborations with IT Organizations have provided ample opportunity for students to go for internships or apprenticeships. Long-term outcomes and impact: Tracking the long-term outcomes and career advancement of program graduates, as well as their contributions to the workforce and economy, provides evidence of the program's lasting impact.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of action for academic year 2023-24

- Completion of renovation works of RUSA funded Seminar hall
- Completion of construction work of RUSA funded Innovation and Incubation hub
- Supply of collected books to project KATHIR, an initiative to establish library in tribal village
- To fill the teaching faculty positions
- To upgrade Post Graduate Physics department to Research centre
- To execute collaborations and MoU to upgrade the academic and administrative quality
- To organise soft skill training programmes and to conduct job fairs
- To adopt schools as a part of extension programme