The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year 2015-16

1. Details of the Institution

1.1 Name of the Institution	**DEVASWOM BOARD COLLEGE, THALAYOLAPARAMBU**
1.2 Address Line 1	THALAYOLAPARAMBU P O
Address Line 2	
City/Town	KOTTAYAM
State	KERALA
Pin Code	6686605
Institution e-mail address	dbprincipal@gmail.com
Contact Nos.	04829236136, 04829237136
Name of the Head of the Institution:	Dr.B. PadmanabhaPillai

Tel. No. with STD Code:

04829236136, 04829237136

Mobile:

9447147377

Name of the IQAC Co-ordinator:

Dr.R.Anitha

Mobile:

9447038016

IQAC e-mail address:

dbprincipal@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/54/A&A/65 DATED 08-01-2011

1.5 Website address:

www.dbcollegethal.org

Web-link of the AQAR:

http://www.dbcollegethalayolapar
ambu.edu.in/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.75	2010	5

2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

01-06-2010

1.8 AQAR for the year *(for example 2010-11)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _____2013-14___submitted on __31-03-2015
   ii. AQAR_____2014-15   submitted on__09-05-2016

1.10 Institutional Status

   University   State ☑ Central ☐ emed ☐ ate ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☑

   Autonomous college of UGC   Yes ☐   No ☑

   Regulatory Agency approved Institution   Yes ☑   No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑   Men ☐   Women ☐

                           Urban ☐   Rural ☑ Tribal ☐

   Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☐

                        Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (PhysEdu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) | Nil |

1.12 Name of the Affiliating University *(for the Colleges)* | Mahatma Gandhi University Kottayam |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | NA |

University with Potential for Excellence | NA | UGC-CPE | NA |

DST Star Scheme | NA | UGC-CE | NA |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NA | *(Specify)* | NA |

UGC-COP Programmes | NA |

2. IQAC Composition and Activities

2.1 No. of Teachers | 6 |

2.2 No. of Administrative/Technical staff | 1 |

2.3 No. of students | 1 |

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

community representatives

1

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

2

2.9 Total No. of members

13

2

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [3]

   Non-Teaching Staff [3]   Students [1]   Alumni [2]   Others [PTA 3]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

   If yes, mention the amount   [NA]

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [1]   International [   ]   National [   ]   State [   ]   Institution Level [1]

   (ii) Themes   [On research avenues for teachers]

2.14 Significant Activities and Contributions made by IQAC

Encouraged departments to submit research projects and seminars and took stock of API scores of Assistant Professors.

Promoted extension activities like eye testing camps with Ahalya Eye Foundation

Organised a girl empowerment programme on self defense in association with Janamythriout reachprogramme of the Police especially in the light of Nirbhaya case.

Released Insignia newsletter 14-15 detailing the year's activities

Monitored Tutorial/Remedial coaching for weak students

Monitored WWS/SSP/FLAIR/ASAP activities of students and teachers

Promoted digital proficiency by installing software for registering attendance

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Upgrade the ICT of the college	1. installed new software for attendance
2. Initiate classes under Career Guidance Cell	2. started two batches for tally course.
3.More participation by students' inscholastic, sports&extra curricularactitivites	3.immense participation as well as winning of trophies and awards by students.
4 Empowering for girl students especially in the light of Nirbhaya case	4. a self defense two day class by Janamythripolice.
5. Alumni strengthening activities	5. More batches of alumni get -togethers
6. Infrastructure development	6. Construction of new toilet block for girls

7. Library facilities upgrading	7. stacks and software provided

Attach the Academic Calendar of the year as Annexure.1

2.15 Whether the AQAR was placed in statutory body   Yes √   No

Management [√]   Syndicate [ ]   Any other [ ]

Provide the details of the action taken

> Appointment of permanent and guest faculty
>
> Construction of toilet for ladies
>
> Library infrastructure, software facilities provided
>
> Security personnel provided

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	4	0	0	0
UG	9	0	0	1
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	13	0	0	1

Interdisciplinary	0	0	0	0
Innovative	0		0	0

1.2 (i) Flexibility of the Curriculum: CBCS√ /Core√ /Elective option √ / Open options√
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	9
Trimester	0
Annual	0

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ] ents [√]
(On all aspects)

      Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
54	27	27	Nil	Nil

2.2 No. of permanent faculty with Ph.D.   [21]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	12	Nil	Nil	Nil	Nil	14	Nil	16	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty   [12]   [Nil]   [Nil]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	7	10
Presented papers		7	3
Resource Persons		4	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Practical sessions and hands on / experiential training on contents taught

Intensive remedial coachingand supplementary revision classes

Continuous assessment and evaluation

ICT enabled teaching

Inclusion of SSP/WWS/ASAP programmes for maximizing output

Imparting of first- hand knowledge through site visits and interaction with personalities

2.7   Total No. of actual teaching days
during this academic year

195

2.8   Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9   No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| | | 5 |

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Hindi	33	9	15	21	24	70
Malayalam UG	34	3	6	0	15	24
Malayalam PG	14	0	71	0	0	71
Political Science	44	0	10	0	4	14
Chemistry UG	30	10	7	5	0	73
Chemistry PG	12	2	2	0	0	33
Physics UG	36	6	7	4	0	47
Physics PG	10	3	2	0	0	50
Maths UG	41	22	10	20	2	54
Maths PG	17	47	18	0	0	65
Botany	29	28	24	17	0.03	72
Commerce	41	34	23	5	2	64

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Academic audit

2. Teaching Learning experience sharing by staff

3. remedial coaching and one on one tutorial sessions for individual needs

4. monitor feedback of students and parents and inform stakeholders to take stock

5. conduct modelexams before exams

6. monitor result analysis and put in place check measures

5. initiate appointment of guest lecturers

6. makes use of FLAIR trained asst.prof to take classes on new methods of teaching

7. ready reckoner question banks and student file provided by WWS/SSP.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	1

HRD programmes	2
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	4	Nil	4
Technical Staff	2	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC applied for a seminar on quality parameters in higher education

Applied for granting of research centre in Malayalam dept

Informs on time application and submission dates of projects by teachers -submitted proposals and seminars 2 workshops, 1 national conference, 4 minor projects to UGC (1 approved)

Combine research with social service like organic farming

Create a research atmosphere through discussions on research topics of research students of the guides of the college as part of progress report

Biannual journal of the college with ISSN is available for publishing research articles

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	9	6	1	1
Outlay in Rs. Lakhs	18	>1	>1	>1

3.4   Details on research publications

	International	National	Others
Peer Review Journals	1		8
Non-Peer Review Journals			2
e-Journals			
Conference proceedings			2

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration	Name of the	Total grant	Received

	Year	funding Agency	sanctioned	
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

(details are given in separate sheet)

3.7 No. of books published   i) With ISBN No.   [1]   Chapters in Edited Books   [Nil]

ii) Without ISBN No.   [Nil]

3.8 No. of University Departments receiving funds from   NA

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   [NIL]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		3			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons   [15]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [1]

3.14 No. of linkages created during this year   [NIL]

3.15 Total budget for research for current year in lakhs : From Funding agency   From
Management of University   2.5L

nil

     Total   2.5L

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
			-	-		

3.18 No. of faculty from the Institution
who are Ph. D. Guides   4
and students registered under them   14

3.19 No. of Ph.D. awarded by faculty from the Institution   NA

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

     JRF   4   SRF   Project Fellows   Any other   2

3.21 No. of students Participated in NSS events:

                    University level   15   State level   nil

          National level   International lev   nil   nil

3.22 No. of students participated in NCC events: University level   State level

                    nil   nil

National level [nil]   International level [nil]

3.23 No. of Awards won in NSS:

University level [nil]   State level [nil]

National level   International level [nil]   [nil]

3.24 No. of Awards won in NCC:

University level [20]   State level [nil]

National level   International level [nil]   [nil]

3.25 No. of Extension activities organized

University forum [ ]   College forum [4]

NCC [8]   NSS [2]   Any other [1]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Taught bee keeping by apiculturist
Raised charity fund by departments for the poor and needy
Plant exhibition and museum of fishes set up for students of neighbouring schools
Promotion of organic farming in the local neighborhood to enhance food security
Spreading awareness of kitchen garden to avoid pesticide doused vegetables
Blood donation camp by both NSS and NCC.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	20	nil	nil	nil
Class rooms	28	nil	nil	28
Laboratories	4	nil	nil	4
Seminar Halls	3	nil	nil	3

No. of important equipments purchased (≥ 1-0 lakh) during the current year.	147	57	Management,Govt, PTA, UGC (IQAC)	204
Value of the equipment purchased during the year (Rs. in Lakhs)	26	14.72 L	Management,Govt, PTA, UGC (IQAC)	40.72 L
Others				

4.2 Computerization of administration and library

The current work in the administration is totally digital.

A new attendance software and wifi installed and functioning taught to staff.

The office is computerized with net access.

Systematic and punctual uploading of facts and figures to institutional agencies (Govn/Univ)

The library is digitalized and the new books updated in the newly updated software.

Proper maintenance of office and library records and registers

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32044	3 lakhs	183	1 lakhs	33838	5.5 lakhs
Reference Books	949	1.7 lakh	44	25,000	1163	2. 17lakhs
e-Books	nil					
Journals	16	3200	2	300	20	3800
e-Journals						
Digital Database						
CD & Video	72	15712	nil	nil	72	15712
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	64	3	11	1	nil	1	14	3
Added	1	1	1	nil	nil	1	1	1

Total	65	3	12	1	nil	2	15	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Training given to teachers for using new software for attendance
>
> The students are given training in computer for the new add on course Tally.

4.6 Amount spent on maintenance in lakhs :

i)   ICT

> 75,000

ii) Campus Infrastructure and facilities

> 8.5 lakh

iii) Equipments

> 1.30 lakh

iv) Others

> 5 lakh

Total :

> 15.55 lakh

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> WWS & SSP & ASAP actively pursued by students
>
> Grievance redressal forum active
>
> Career guidance cell active, coaching and placement activities planned.
>
> Remedial coaching compulsorily undertaken
>
> Nurture of extracurricular activities

5.2 Efforts made by the institution for tracking the progression

Follow an academic calendar

Result analysis and follow up on weak areas

Remedial coaching for regular and improvement students

Revision tests and model exams conducted

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
959	91	NIL	NIL

(b) No. of students outside the state

1

(c) No. of international students

1

Men

No	%
383	36

Women

No	%
667	64

Last Year(2014-15)						This Year(2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
685	176	3	191	1	1056	250	165	6	629	0	1050

Demand ratio   13:1   Dropout   2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

One day effective public speaking training programme for degree students with Junior Chamber International trainer

Career guidance seminar in cooperation with London College of Business and finance

Competitive examination training programme by INGRAM Micro India Ltd.

Spoken english classes for a team of selected students oriented towards placement

Walk With the Scholar programme mentors for bright students

Guiders Education and Professional Development conducted a programme on 'Career Profile Mapping' .

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET 1   SET/SLET 4   GATE nil   CAT nil

IAS/IPS etc nil   State PSC 16   UPSC 2   Others 20

5.6 Details of student counselling and career guidance

Career guidance seminar in cooperation with London College of Business and finance

Competitive examination training programme by INGRAM Micro India Ltd.

Spoken English classes for a team of selected students oriented towards placement

Guiders Education and Professional Development conducted a programme on 'Career Profile Mapping' .

The readers club, quiz club and debate club acts as a foundation for acquiring general awareness and speaking skills

The Student Support Programme arranges class for weak students under designated mentors

e-jalakom training by NSS educated students on e-governance

Students visited organic farms and got trained in the technique.

No. of students benefitted | 125

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
nil	nil	nil	Nil

5.8 Details of gender sensitization programmes

A talk by social activist and media personality on exploitation of women in society

Women's forum and students union took initiative in addressing rest room construction

Hygiene classes imparted by Ayurveda Doctor

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 10 | National level | 0 | International level | 0

No. of students participated in cultural events

State/ University level | 30 | National level | 0 | International level | 0

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 21 | National level | 0 | International level | 0

Cultural: State/ University level | 10 | National level | 0 | International level | 0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	42	75,000
Financial support from government	150	4.5 lakh
Financial support from other sources	25	40,000
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives

Fairs   : State/ University level | nil | National level | nil | International level | nil |

Exhibition: State/ University level | 2 | National level | nil | International level | nil |

5.12   No. of social initiatives undertaken by the students | 12 |

5.13 Major grievances of students (if any) redressed: _____2_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Impart education facilities to younger generation of the locality

Uplift the economically and socially weaker sections of the society through knowledge development

To give back to the community in terms of knowledge and information through extension activities

Undertake quality research projects by students and teachers

To lead in educational reformation through intervention in academic governing bodies

To enhance the quality of teaching-learning process

To provide better infrastructure and library facilities to improve learning condition

To empower the gendered and marginalized sections and provide for intellectual, health and emotional needs.

To equip and nurture young minds with essential skills to undertake future responsibilities

6.2 Does the Institution has a management Information System

Yes – council meeting, staff meeting, issue of circulars, social media, e-mail

No -

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Prepared by the University through syllabus restructuring

Curriculum developed for spoken English class for 20 classes

6.3.2   Teaching and Learning

ICT enabled teaching

Audio-visual presentation

Remedial coaching

Micro teaching

Walk with the Scholar and Scholar Support Programmes

Additional skills development like spoken English and speaking

Special classes for supplementary students

6.3.3   Examination and Evaluation

Continuous tests, evaluation and assessment

Working out of previous question papers from question paper bank

Tutorial system for individual attention

6.3.4   Special classes

Major research project completed.

Minor research projects sanctioned and applied for

Seminars and workshops sanctioned and applied for

6.3.5 Library, ICT and physical infrastructure / instrumentation

Latest books purchased

Web enabled library with LAN connection and students browsing facility

Updating the stock and labeling the new arrivals

Lectures on poetry and poetry recital sessions arranged

Digital proficiency and installation new attendance software

Exhibition of books in the library by Book Media

Purchase of instruments and chemical in the science departments

ICM computers sponsored Malayalam Daily to the Library

6.3.6 Human Resource Management

Activities of the guidance and counseling centre

As mentors in Walk with the Scholar and Scholar support porgramme

Students as propagators of organic farming practices in the locality

Teachers as resource persons for spoken English classes and remedial classes

Students taking tuition in the neighbouring orphanage

Teachers as resource persons outside the campus

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is by the Management

Permanent teachers

Guest faculty

6.3.8   Industry Interaction / Collaboration

As part of projects for PG students

Collaboration with Breakthrough Science Society and Physics department for conducting seminar

Collaboration with School of Pure and Applied Physics for conduct of project

Collaboration with CUSAT for conduct of lecture series

Collaboration of Chemistry department with Spices Board, FACT, HNL for conduct of projects.

6.3.9   Admission of Students

As per university directions

6.4 Welfare schemes for

Teaching	Yes,
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

6,00,00,000/-

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no		yes	IQAC
Administrative	no		yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Provides scholarship and aid to poor and needy students

K ASasikumar endowment prize to best quizzer

Commerce alumni instituted charity fund for the needy

formal meeting of old students and teachers of various branches during summer holidays

Ever rolling trophy by the first batch of Botany department for winners of quiz conducted by botany department

Trophy and prize for winners by alumni of Maths department for quiz competition

Alumni of commerce instituted award in memory of their deceased friend Arun

Efforts made to register the alumni of departments too.

6.12 Activities and support from the Parent – Teacher Association

During the general body meeting of the PTA, cash awards and endowments were given to students who scored highest marks in the University exams.

PTA fund was used to maintain the campus clean, repair the chairs and desks, maintenance work of computers

An orientation class for freshers was arranged

It felicitated the teachers and students who made remarkable achievements in and outside the campus.

It addressed all issues of discipline and academic matters of the students when such issues are raised by the students

An eye camp was organized to test the vision of the students.

Provided funds for departmental activities for students

6.13 Development programmes for support staf

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Biodiversity Club organized a green audit in its park Shantisthal.

Medicinal and rare plants are kept in pots as well as in the marked out area in the campus which give a beautiful appearance to the campus.

A Butterfly Garden was constructed.

A green house was built and plants maintained inside it

Ground cleared for banana cultivation.

Plans envisaged for campus beautification and competition for proper maintenance

NCC planted saplings around the campus and cleaned the campus

NSS implemented Swacchbharathcealiness drive, e-waste disposal drive, and waste management.

A department constructed a vegetable garden in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college was commended for its persistent and punctual distribution of e-grant to more than 1000 students belonging to the backward caste and other categories. The SC/ST Cell declared the college as model institution from among 1500 educational institutions under MG University

In view of the Nirbhaya case and government initiatives for protection of girl students, the college in association with Police equipped students to defend themselves from attack by conducting self defense training for them.

The morale of the students and the institution was boosted when they won handful of prizes and accolades in the various competitions. This success materialized when they wereequipedthrough training and offering them platform in the college and outside.

Social service activities like free tuition for students in Sevagram where orphans reside.

A new organic farming initiative that encompass the campus as well as the community and accounting for the production and free supply of seeds and manure

Bio diversity auditing of plants and herbarium.

Raising funds for charity through food sale by department

Organising exhibitions on books, plants, fish, physics, Chemistry and history of films by departments were received with great enthusiasm.

Seminar on film gave opportunity to interact with luminaries in the field

Students were given opportunity to recite own poems in front of poets and a few were selected by the poet himself for a programme in radio which resulted in the student winning a prize instituted by Government College magazine competition for best story.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Could complete most of the set agenda for the year 2015-16 except the plan for ladies hostel
>
> The funds were allocated to departments to mobilize the activities both academic and non academic
>
> Academic results were satisfactory
>
> Annual Report was presented to check whether action plan was effectively executed
>
> Academic Audit was conducted

7.3 Give two Best Practices of the institution

> The institution encourages students to take up social responsibility initiatives like free tuition for orphans and raising funds for charity as part of creating awareness
>
> The institution is proactive towards the weaker section of the society and is alert in catering to their needs and requirements and gets them all kinds of social security offered by the Government.

7.4 Contribution to environmental awareness / protection

> The Biodiversity Club organized a green audit in its park Shantisthal.
>
> Medicinal and rare plants are kept in pots as well as in the marked out area in the campus which give a beautiful appearance to the campus.
>
> A Butterfly Garden was constructed.
>
> A green house was built and plants maintained inside it
>
> Ground cleared for banana cultivation.
>
> Plans envisaged for campus beautification and competition for proper maintenance
>
> NCC planted saplings around the campus and cleaned the campus
>
> NSS implemented Swacchbharathcealiness drive, e-waste disposal drive, and waste management.

7.5 Whether environmental audit was conducted?   Yes [√]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths : teaching staff serving as syndicate, BoS members

Non teaching staff awarded for meritorious service

Students won top prizes in youth festival and quiz programmes

Weaknesses: no hostel facility and poor condition of auditorium, lag in construction of new block

Opportunities: Students are proactive and teaching staff highly qualifies.

Administrative section computerized

Challenges: mobilization of fund from management and through consultancy

8. Plans of institution for next year

1. To create a blueprint for execution of SSR preparation prior to sending of LoI.

2. Campus beautification

3. Inaugurate the new block

4. To streamline the department for NAAC visit by conducting classes for it exclusively

5. Stringent implementation of academic and administrative audit

6. Follow up of request for Management

7. To improve infrastructure of the library and introduce INFLIBNET

8. To provide more speedy web connectivity

9. To consider the installation of solar panel as permanent energy solution

Name _____Dr.R.Anitha_____   *Name __Dr.B.PadmanabhaPillai_____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____