

PROCEEDINGS OF THE PRINCIPAL, DB COLLEGE, THALAYOLAPARAMBU

NAME OF THE PRINCIPAL: Dr. ANITHA R

Ref: STAFF MEETING DATED 23/05/2020

As per the reference cited the following teachers are appointed to the posts against their names for the academic year 2020-21 for the smooth functioning of the college. You are directed to perform your duties accordingly.

Sl. No	Name of Committee	Name and designation of Convener/Co-ordinators/Nodal officer/Secretary	Name and Department of the members
1	College Council	Smt. Asa G Menon, HoD Mathematics	All HoDs Dr. Nisha A, Asst Prof, Botany Smt. Aparna Mohan Asst Prof, Chemistry Dr. Harinarayanan G, Asst Prof, Chemistry
2	Staff council	Dr. Kala V, HoD , Commerce	
3	Discipline committee	Principal- Dr R Anitha	Dr. Harinarayanan G, Asst Prof, Chemistry, Mr. Asish Martin Tom, HoD, Asst Prof, English Dr. Vijayakumar, HoD, Sanskrit Smt. Asa G Menon, HoD Mathematics
4	IQAC	Dr. Deepa C S, Asst Prof, Chemistry Principal- Dr R Anitha	Dr. Nisha A, Asst. Prof Botany Mr. Ashish Martin Tom, HoD English Smt. Saritha K M, Asst. Prof Chemistry Dr. Vijayakumar, HoD, Sanskrit Dr. Lajna P Vijayan, Asst. Prof, Physics Mr. G AnilKumar (Head Accountant) Mr. George T V (Alumni)

			<p>Mr. G Krishnakumar (Executive Engg , TDB) Adv. Harikumar (Syndicate Member, M G University) Mr. Nizar M A(Ward member Thalayolaparambu, Gramapanchayat) Smt.Rejitha P V (PTA Representative) Mr. Shihab Shaimudheen (Student Representative)</p>
5	RUSA	Dr. Remalakshmy Poduval, HoD, Chemistry	<p>Smt. Anjali C Nair, Asst Prof, English Smt .Jayasree S K, Asst Prof, Commerce Dr. Lajna P Vijayan, Asst Prof, Physics Dr Deepa C S, Asst Prof, Chemistry</p>
6	Admission Committee	Smt. .Jayasree S K, Asst Prof, Commerce	<p>Dr. Lajna P. Vijayan, Physics. All HoDs</p>
7	PTA	Smt. Saritha K M, Asst Prof, Chemistry	<p>Dr. Lajna P. Vijayan, Asst Prof, Physics. Smt. Remya G, Asst Prof, Malayalam Smt. Liny Mariam Mathew, Asst Prof, Mathematics</p>
8	Purchase Committee	Chairman-Principal Dr R Anitha	<p>Dr. Remalakshmy Poduval, HoD Chemistry All HoD'S Office Superintendent Mr. G Anil Kumar, Head Accountant</p>
9	Planning Committee	Chairman-Principal Dr R Anitha	<p>Dr. Kala S, HoD, Commerce</p>

			Dr. Deepa C S, (IQAC), Asst Prof, Chemistry Dr. Arathy M S, HoD Botany Dr. Remalakshmy Poduval, HoD, Chemistry Smt. Jayasree S K, Asst Prof, Commerce Smt. Anjali C Nair, Asst Prof, English Office Superintendent Mr. G Anil Kumar ,Head Accountant
10	University Examinations	Smt. Jayasree S K, Asst Prof, Commerce	
11	Antiragging Cell	Dr. Lajna P. Vijayan, Asst Prof, Physics.	Smt. Aparna Mohan, Asst Prof, Chemistry
12	Anti harassment cell & ICC	Smt. Ajitha D, Botany	Smt. Jayasree S K, Asst Prof, Commerce Smt. Saritha K M, Asst Prof, Chemistry Smt. Liny Mariam Mathew, Asst Prof, Mathematics Chemistry
13	Students Grievance Redressal Cell	Dr. Maya P Nair, HoD, Hindi	Smt. Liny Mariam Mathew, Asst Prof, Mathematics Smt. Asa G Menon, HoD Mathematics Dr. Arathy M S, Asst Prof, HoD Botany
14	Scholarship	Smt. Asa G Menon, HoD, Mathematics	
15	Legal literacy Cell	Dr. Vijayakumar, HoD, Sanskrit	Dr. Ganesh Chandra Prabhu, HoD, Physics Dr. Deepa C S, Asst Prof, Chemistry
16	Library Committee	Smt. Indu K S, HoD English	Dr. Maya P Nair, HoD, Hindi

			Ambika A Nair, HoD, Malayalam Dr. Ambika K, Physics Dr. Vijayakumar M, HoD, Sanskrit Smt. Sreeja. (Librarian) Smt. Reena Sathyan
17	Research Committee	Principal – R Anitha Dr Nisha A, Asst Prof, Botany	Maya P Nair, HoD, Hindi (internal Assesment) Ambika A Nair, HoD Malayalam, Dr. Harinarayanan G, Asst Prof, Chemistry Dr Remalakshmy Poduval, HoD, Chemistry Dr Ganesh Chandra Prabhu, HoD Physics Dr. Vijayakumar M, Hod, Sanskrit Dr. M K Muraleedharan Nair (External Assessment) Krishnakumar. CEO (Nupal Remedies)
18	Women's Forum (Tharjanni)	Dr. Sandhya V Satheesh, Chemistry (Secretary)	Dr. Kala V, HoD, Commerce (President) Smt. Indu K S, Asso Prof English Dr. Nisha A, Asst Prof, Botany Smt. Saritha K M, Asst Prof, Chemistry Dr. Manju V, Asst Prof, Malayalam Smt. Liny Mariam Mathew, Asst Prof, Mathematics Smt. Anjali C Nair, Asst Prof, English
19	Career Guidance Cell	Smt. Remya G, Asst Prof, Malayalam	Smt. Aparna Mohan, Asst Prof, Chemistry Dr. Manju V, Asst Prof, Malayalam

20	Counseling cell	Smt. Liny Mariam Mathew, Asst Prof, Mathematics	Dr. Harinarayanan G, Asst Prof, Chemistry Mr. Asish Martin Tom, HoD, English Smt Jayasree S K, Asst Prof, Commerce Smt. Indu K S, English
21	INFLIBNET	Dr. Arathy M S, HoD Botany	Dr. Vijayakumar, HoD Sanskrit
22	Open course	Dr. Deepa kumari, Asst Prof, Hindi	
23	UGC Coordinator	Dr. Remalakshmy Poduval, HoD, Chemistry	Smt. Anjali C Nair, Asst Prof, English PFMS- Smt. Jayasree S K, Asst Prof, Commerce
24	Film club & Campus Theatre	Dr. Sandhya V Satheesh, Asst Prof, Chemistry	Dr. Deepa Kumari, Asst Prof, Hindi
25	NSS	Dr. Sandhya V Satheesh, Asst Prof, Chemistry Sri. Ganesh Chandra Prabhu, HoD, Physics	
26	Canteen Committee	Smt Girija G, Asst Prof, Physics	Smt. Anjali C Nair, Asst Prof, English Smt Saritha K M, Asst Prof, Chemistry
27	All india Survey for Higher Education (AISHE)	Dr. Nisha A, Asst Prof, Botany	
28	Returning Officer	Smt Asa G Menon, HoD, Mathematics	
29	WWS	Smt. Remya G, Asst Prof, Malayalam	
30	SSP	Dr. Remalakshmy Poduval, HoD, Chemistry	
31	Nature club	Smt. Saritha K M, Asst Prof, Chemistry	
32	Internal Examination	Smt Asa G Menon, HoD Mathematics (PG) Dr. Manju V, Asst Prof, Malayalam (UG)	
33	Biodiversity club	Dr. Arathy MS, HoD, Botany	
34	Bhoomithra sena	Smt. Saritha K M, Asst Prof, Chemistry	

35	Reading club	Dr. Harinarayanan G , Chemistry Mr. Asish Martin Tom,	Dr. Manju V, Malayalam Smt. Remya G, Malayalam Smt. Sreeja Librarian
36	Hand book and Calendar	Smt. Aparna Mohan, Asst Prof,Chemistry	
37	SC/ST grievance	Smt. Aparna Mohan, Asst Prof,Chemistry (online)	
38	Literary Club	Dr. Remya G, Malayalam	
39	Journal Committee	Dr.Ganesh Chandra Prabhu, HoD Physics	Dr. Nisha A, Asst Prof, Botany Dr. Harinarayan G, Asst Prof,Chemistry Smt. Girija G, Asst Prof,Physics Dr. V R Sarika, Asso Prof,Hindi Smt Ajitha D, Asst Prof, Botany Dr Manju V, Asst Prof, Malayalam Dr. Lajna P Vijayan, Asst Prof, Physics Dr. Kala V, HoD, Commerce Dr. Vijayakumar, HoD Sanskrit
40	Union Advisor	Dr. Sandhya V Satheesh, Asst Prof, Chemistry	
41	Arts Club Advisor	Dr. Deepakumari, Asst Prof, Hindi	
42	UGC –Skill development course	Smt. Aparna Mohan, Asst Prof, Chemistry Co-ordinator	Dr. Deepa C S, Asst Prof, Chemistry
43	Campus Beautification	Smt. Saritha K M, Asst Prof,Chemistry	
44	Anti Narcotic Cell (NSS)	Dr. Sandhy V Satheesh, Asst Prof, Chemistry	
45	Remedial Coaching	Smt. Ajitha. D Asst Prof, Botany	
46	Feed Back	Smt Girija G, Asst Prof,Physics	Smt. Liny Mariam Mathew, Asst Prof, Mathematics

			Dr. Manju V, Asst Prof, Malayalam Smt Aparna Mohan, Asst Prof, Chemistry
47	Health Club	Dr. Rajith. Asst Prof on Contract, Physical Education	
48	ED Club	Dr. Kala V, HoD, Commerce	Smt. Jayasree S K, Asst Prof, Commerce