DEVASWOM BOARD COLLEGE
THALAYOLAPARAMBU
(Affiliated to Mahatma Gandhi University, Kottayam)

CRITERION VI
GOVERNANACE, LEADERSHIP AND MANAGEMENT

Submitted to
The National Assessment and Accreditation Council
(NAAC)
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Screen shots of user interfaces of each module reflecting the name of HEI

- **Planning and Development**

BiMS (Bill Information and Management System)

The college uses Bill Information and Management System (BiMS) for e Bill processing by DDOs. It streamlines the process of creating, tracking and managing bills or invoices within the college. It improves the efficiency and accuracy of billing process and enhance the overall financial management of the organization.
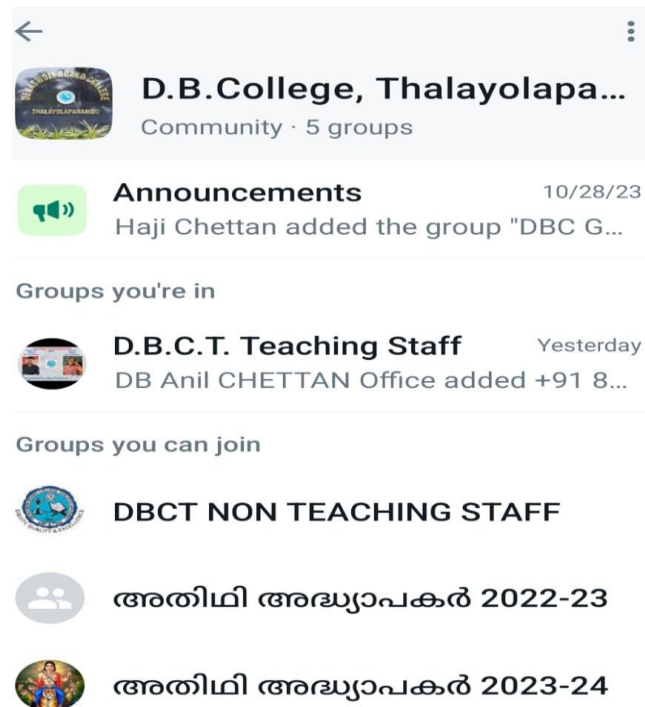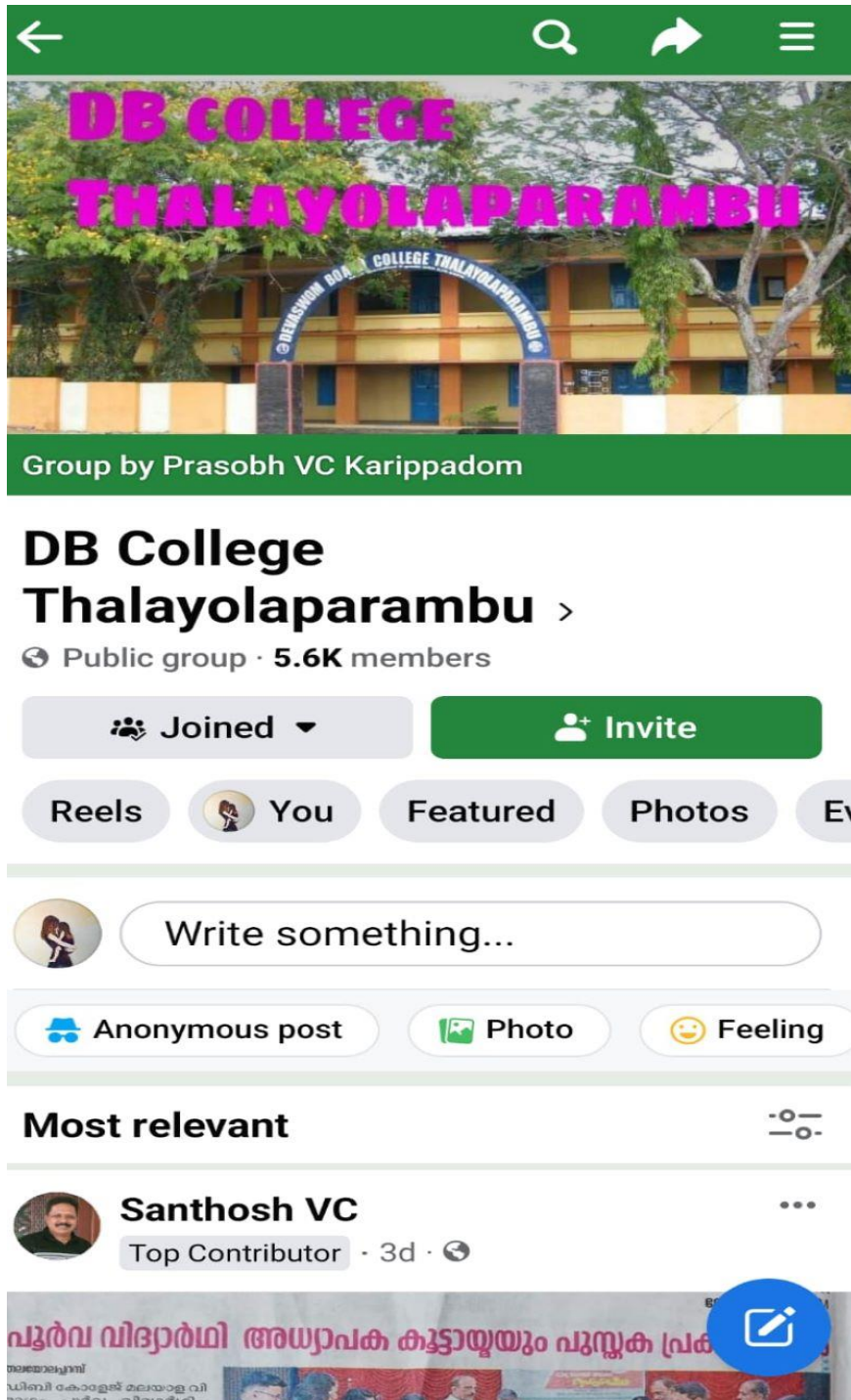

- **Administration**

All the academic and administrative information are circulated, reports are collected through electronic media and recorded digitally. For that college mainly uses communication platforms such as e mail, messaging apps and social media platforms. It facilitates communication between administrators, faculty, students and other stakeholders.
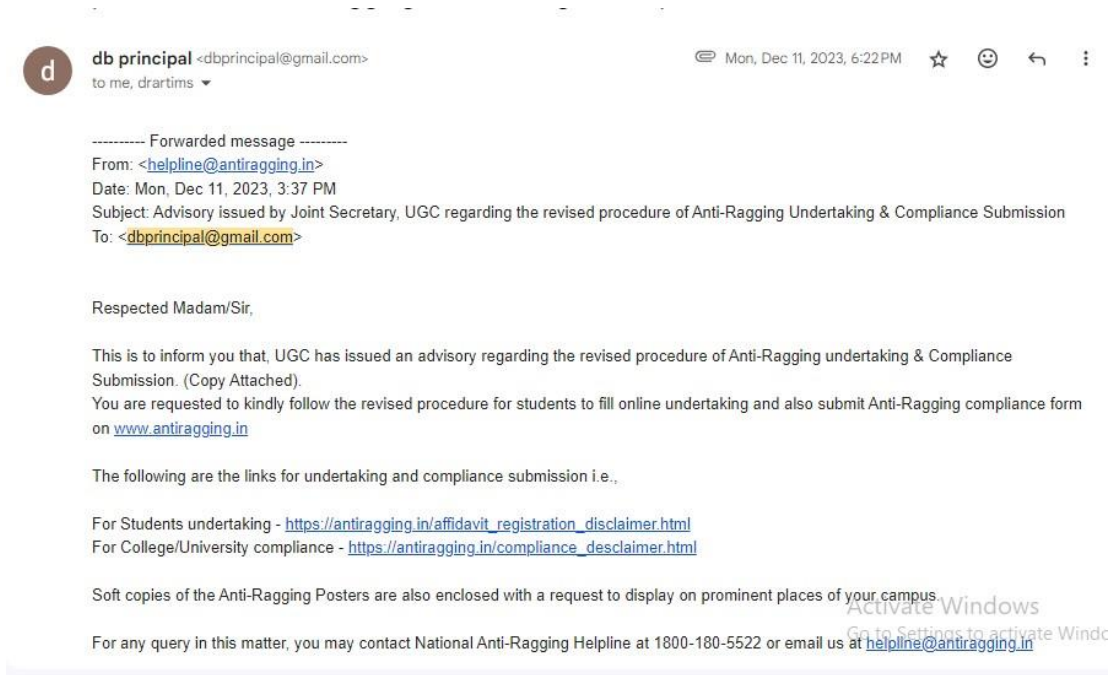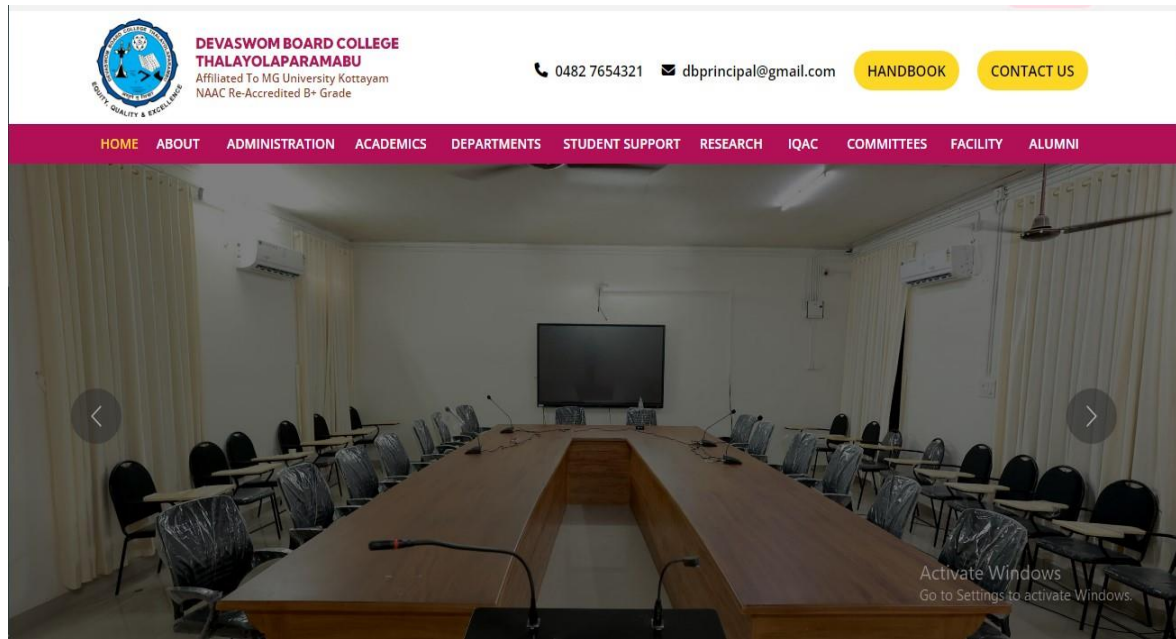
Principal's G mail

WhatsApp Groups

College Facebook Page

The college has WIFI connectivity and different administrative sections are connected through LAN.

College Website

- **Finance and Accounts**

The digitization and automation of financial processing of the college is done by the use of online repositories like SPARK, BiMS, PFMS,PRISM etc.The finance and accounts including the salary and service details of the employees of the college are managed through the **Service and Payroll Administrative Repository for Kerala (SPARK).**
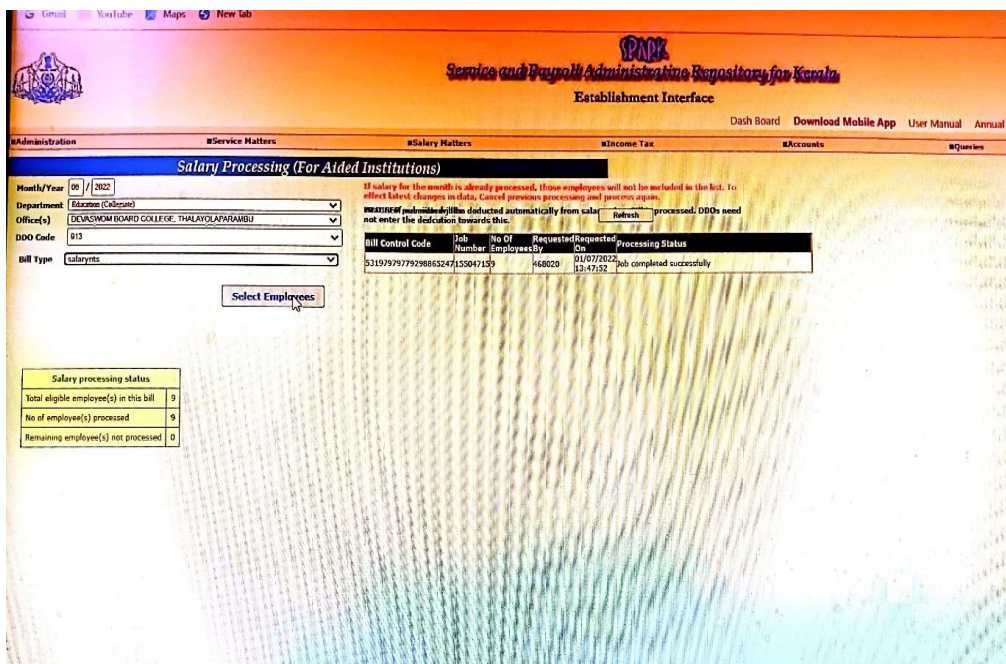
SPARK

Funds from E grants, WWS, SSP, NCC, NSS are also processed through **BiMS.**

The receipt and disbursement of government funds such as RUSA, DST-FIST etc are carried out through **PFMS (Public Financial Management System)**

PFMS

Inorder to submit the pensioner's personal/service details online PRISM is used
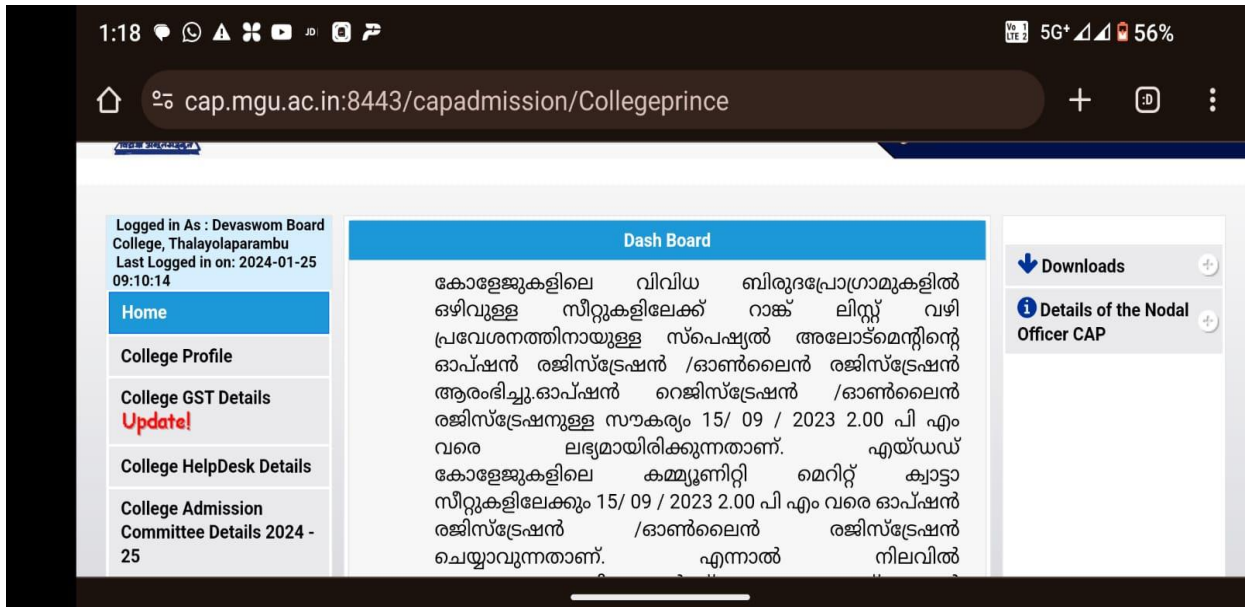
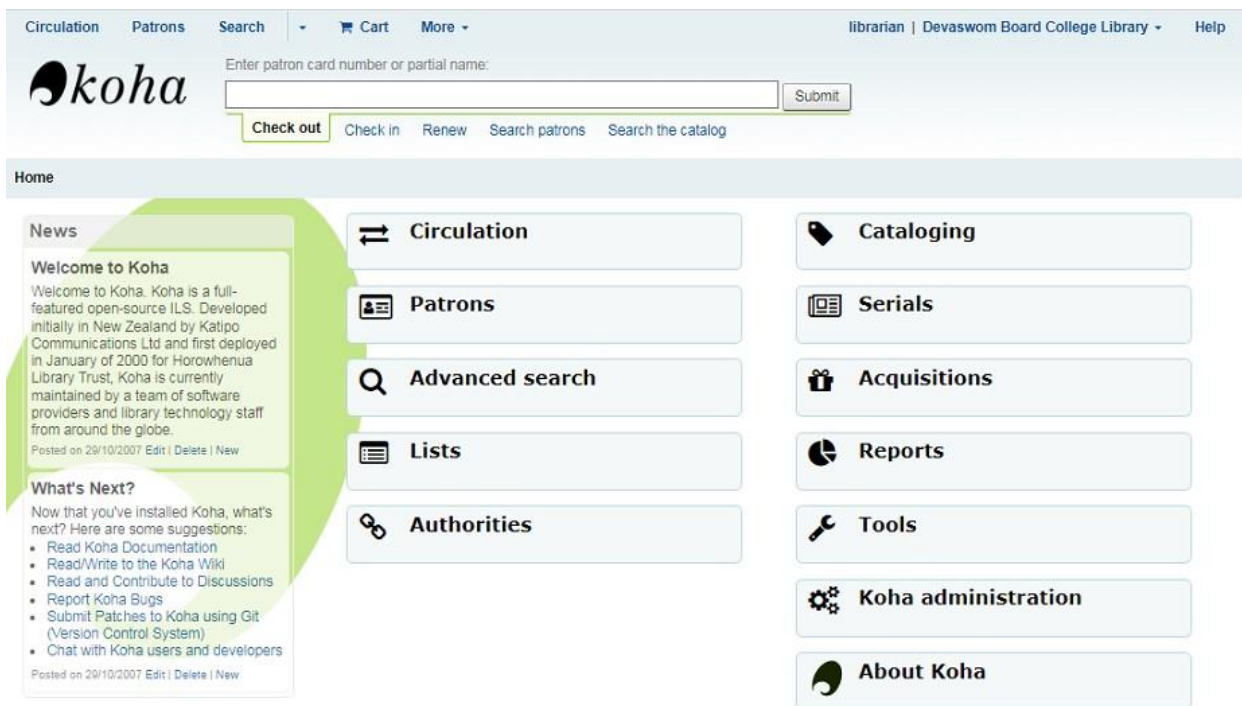GAINPF is used to monitor the Provident Fund details online.
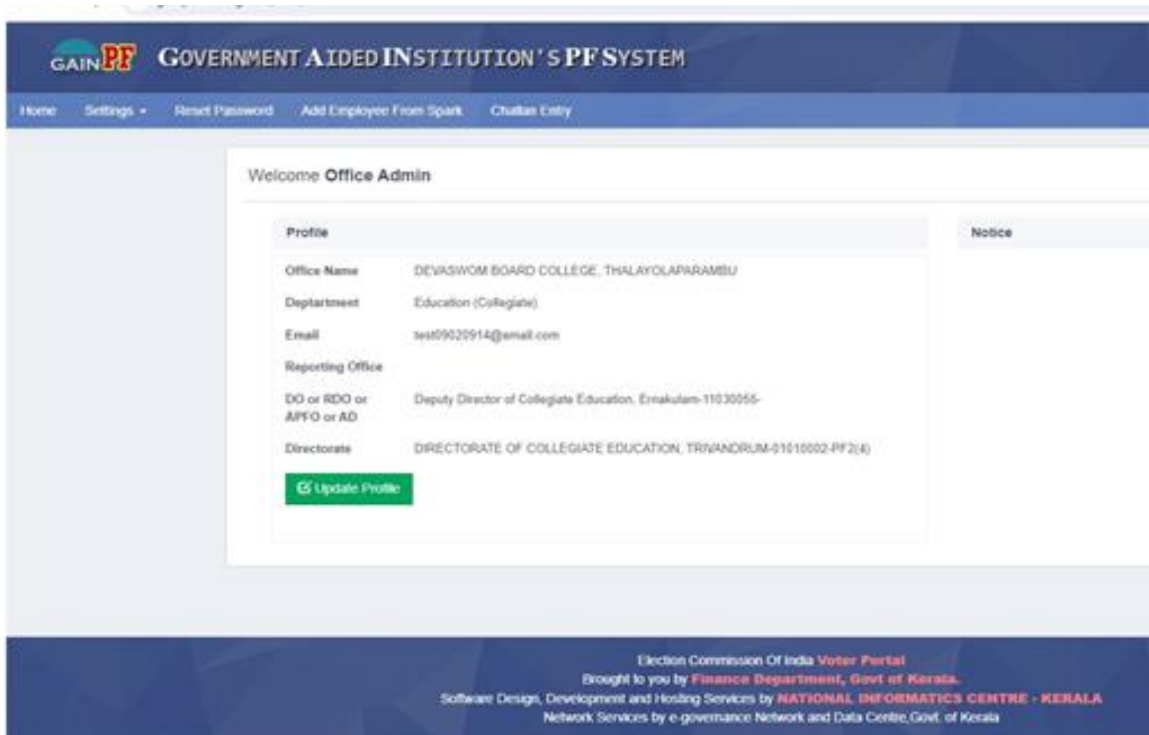
Student Admission and Support

Admission procedure is carried out through Centralized Allotment Process (CAP) developed and implemented by M G University.

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Library uses Koha which is an open source integrated library system that provides the tool for managing library functioning.

❖ **Examination**

Examination Registration, Hall ticket distribution, Internal Mark entry, and publication of results are also performed through website provided by M G University.