



**DEVASWOM BOARD COLLEGE  
THALAYOLAPARAMBU**  
(Affiliated to Mahatma Gandhi University, Kottayam)

---

**CRITERION VI**  
*GOVERNANCE, LEADERSHIP AND MANAGEMENT*

---

*Submitted to*  
The National Assessment and Accreditation Council  
(NAAC)  
February 2024



Midayikunnu P.O.Thalayolaparambu, Kottayam, Kerala - 686605

## **Screen shots of user interfaces of each module reflecting the name of HEI**

- **Planning and Development**

### **BiMS (Bill Information and Management System)**

The college uses Bill Information and Management System (BiMS) for e Bill processing by DDOs. It streamlines the process of creating, tracking and managing bills or invoices within the college. It improves the efficiency and accuracy of billing process and enhance the overall financial management of the organization.

BiMS Bill Information and Management System  
e-Bill Portal for Claim Settlements

Government of Kerala

Office: D.b.college Thalayolaparambu | Dept: Education (Collegiate)

Logged in as 090416A913 (ADMIN)  
Login Time : 02:11:31 PM

e-Bill Book

All Amount in ₹

e-Bill Book

Bill Received Year: 2022-23

Bill Received (period From): 01/04/2020

Bill Received (Period To): 31/03/2021

View Cancel

e-Bill Book | Title Page

FORM TR 74 (A)

Rule 223

Financial Year	2022-23
Department with Code	Education (Collegiate)(16A)
Name and Address of the Office	D.b college Thalayolaparambu
Name of Treasury	Sub Treasury, Vaikom
DDO Code & Designation of DDO	090416A913 - Principal

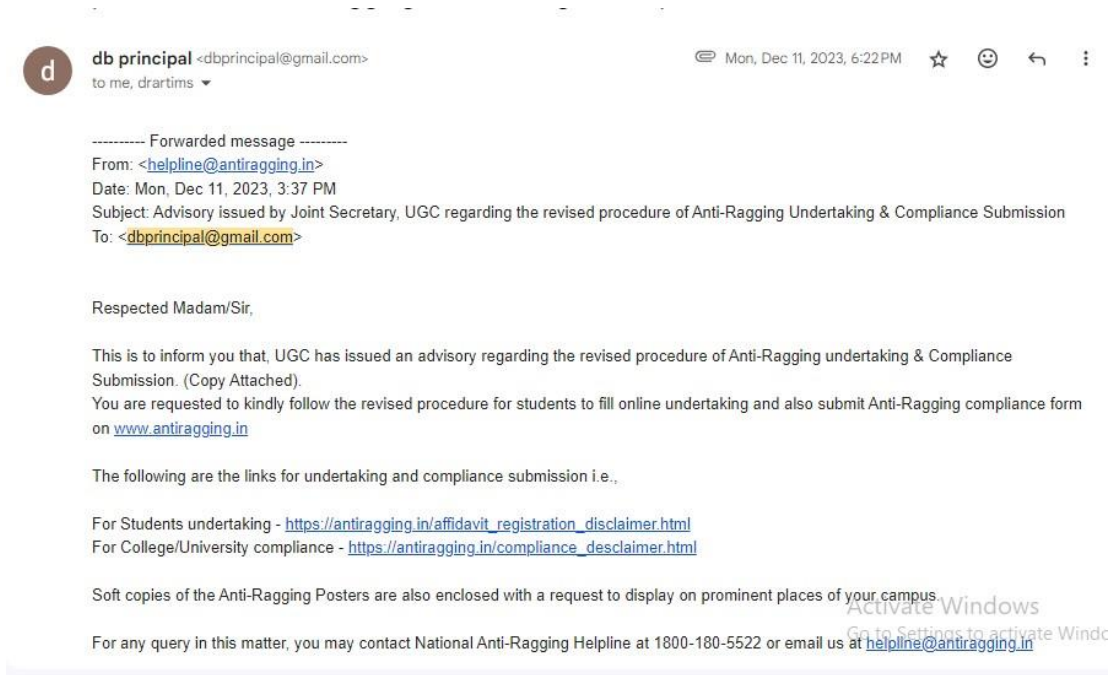
Activate Windows  
Go to Settings to activate Windows

https://bims.treasury.kerala.gov.in/index.php/main/logincontent/load\_body/admin/admin\_home/69512e3ee48b2a522cd0ab691e423051

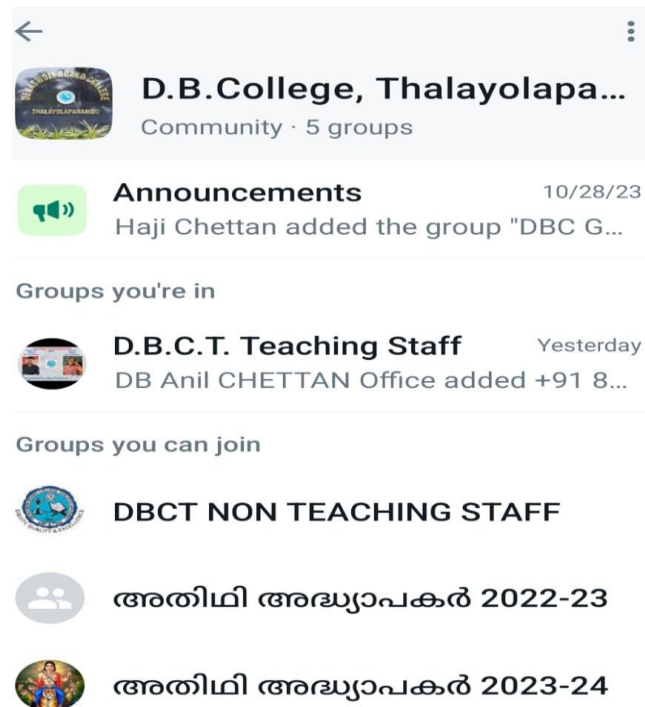
ENG

- **Administration**

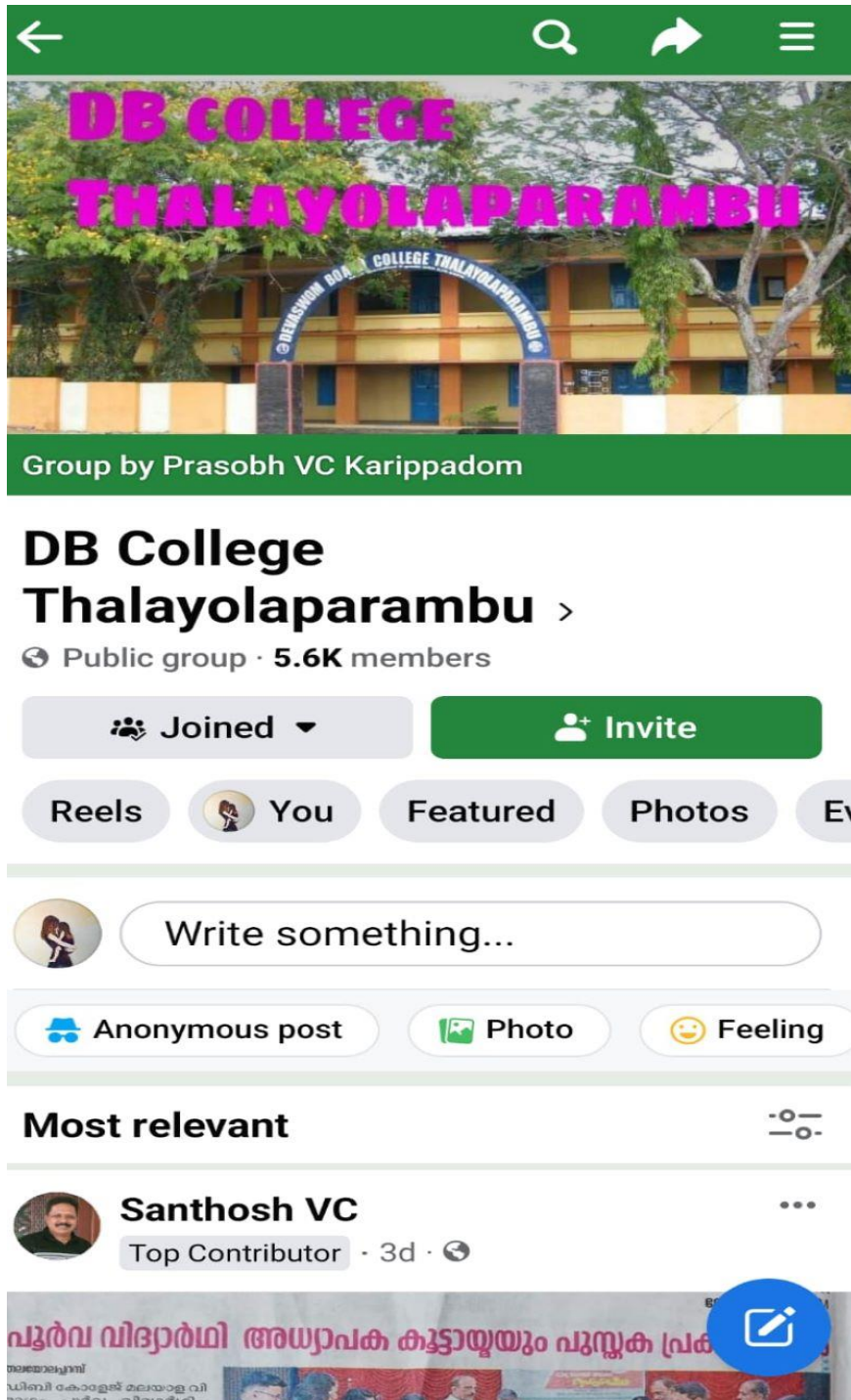
All the academic and administrative information are circulated, reports are collected through electronic media and recorded digitally. For that college mainly uses communication platforms such as e mail, messaging apps and social media platforms. It facilitates communication between administrators, faculty, students and other stakeholders.



### Principal's G mail

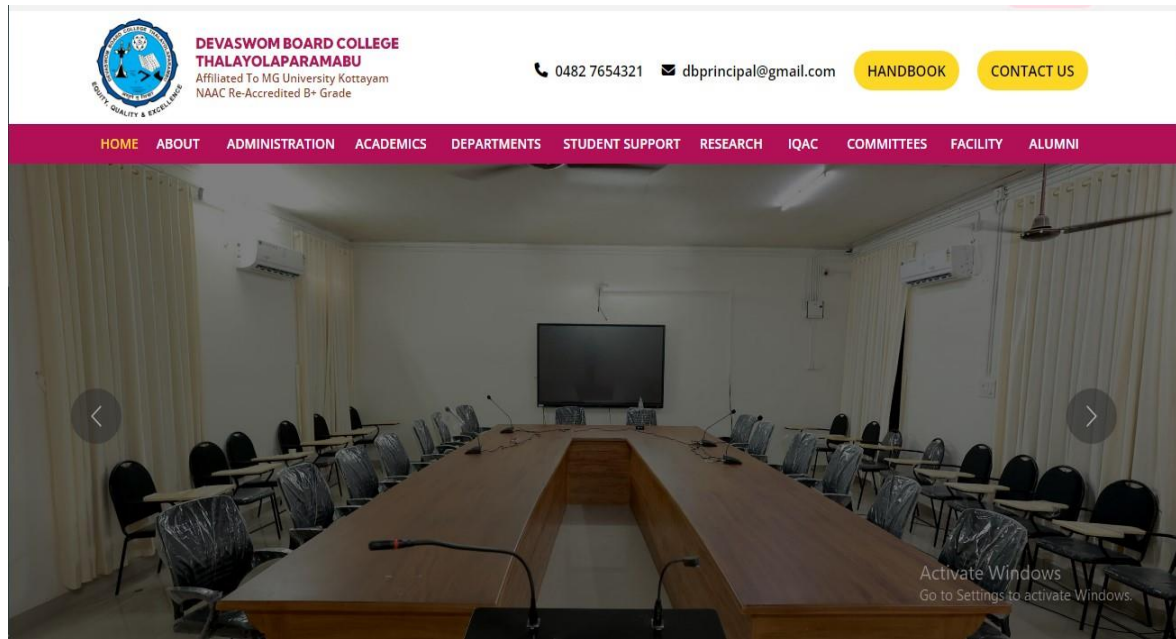


### WhatsApp Groups



College Facebook Page

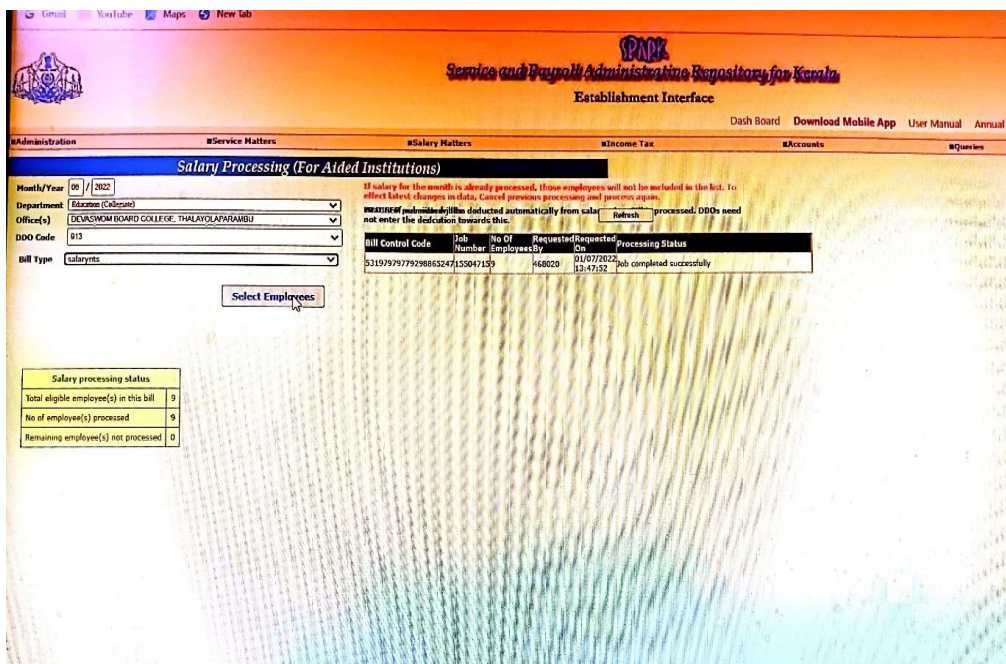
The college has WIFI connectivity and different administrative sections are connected through LAN.



College Website

- **Finance and Accounts**

The digitization and automation of financial processing of the college is done by the use of online repositories like SPARK, BiMS, PFMS, PRISM etc. The finance and accounts including the salary and service details of the employees of the college are managed through the **Service and Payroll Administrative Repository for Kerala (SPARK)**.



SPARK

Funds from E grants, WWS, SSP, NCC, NSS are also processed through **BiMS**.

The receipt and disbursement of government funds such as RUSA, DST-FIST etc are carried out through **PFMS (Public Financial Management System)**

The screenshot displays the PFMS user interface. The top header includes the system logo and name, the user's name (Dr. ANITHA. R), and their role (Agency Data Administrator). The left sidebar contains a navigation menu with various options. The main content area shows the user's profile details, including their login ID, user type, first and last names, phone number, mobile number, and email address. It also displays the agency unique code and the status (Enabled). The page includes buttons for 'Edit', 'Disable', and 'Back'.

## PFMS

Inorder to submit the pensioner's personal/service details online PRISM is used

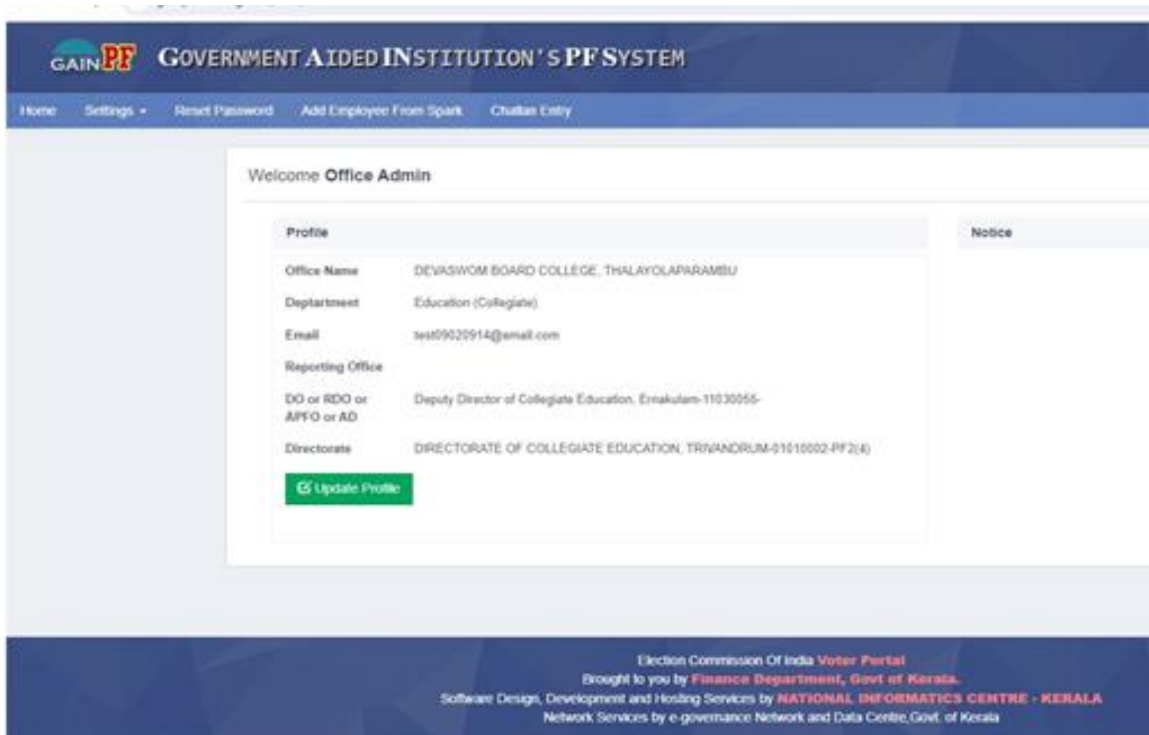
The screenshot shows the PRISM web application interface. The user is logged in as 'Haji Kumar K'. The main content area is titled 'Application Status'. There is a search bar for 'PEN' with 'Search' and 'Cancel' buttons. Below the search bar, there is a table with columns: Name, Registered, Currently With, Submitted On, RA Sanctioned On, HOD Sanctioned On, PSA Sanctioned On, Submitted to CPSA, and Submitted to AG. The table currently shows 'No data available in table'. The interface includes a sidebar with navigation options like Dashboard, Inbox, Processing, Sent, Pullback Application, Application Status, Sanction, and Authorisation. The footer indicates the system is developed and maintained by IT Software Division, Finance Department, Govt. of Kerala, version 1.1.1.

The screenshot shows the VISWAS web application interface. The user is logged in as 'Lajina P Vijayan'. The main content area is titled 'STATUS OF APPLICATIONS'. There is a search filter set to 'GIS ADMISSION' with a 'Go' button. Below the search bar, there is a table with columns: SI No, PEN ID, NAME, TOKEN NUMBER, PREMIUM, STATUS, ACCOUNT NO., and GET REPORT. The table contains 14 rows of data.

SI No	PEN ID	NAME	TOKEN NUMBER	PREMIUM	STATUS	ACCOUNT NO.	GET REPORT
1	969506	Baby Smitha K M	T052322769	2,000.00	ACCOUNT NUMBER ALLOTTED	120052312408	Report
2	969503	Sruthy Asha Baby	T052322768	2,000.00	ACCOUNT NUMBER ALLOTTED	120052312407	Report
3	969506	Baby Smitha K M	T052322249	1,000.00	REJECTED View Reason		Report
4	969503	Sruthy Asha Baby	T052322248	1,000.00	REJECTED View Reason		Report
5	964876	Anvy Moly Tom	T052318294	2,000.00	ACCOUNT NUMBER ALLOTTED	120052312085	Report
6	964875	Sumithra Sivasdas Menon	T052318293	2,000.00	ACCOUNT NUMBER ALLOTTED	120052312089	Report
7	964336	Sumesh N	T052318292	2,000.00	ACCOUNT NUMBER ALLOTTED	120052312084	Report
8	922014	MALINI MURALI	T052306016	1,500.00	ACCOUNT NUMBER ALLOTTED	120052311221	Report
9	922014	MALINI MURALI	T052305019	1,500.00	REJECTED View Reason		Report
10	922014	MALINI MURALI	T052304400	1,000.00	REJECTED View Reason		Report
11	814475	Lajina P Vijayan	T052218135	600.00	ACCOUNT NUMBER ALLOTTED	120052210045	Report
12	820552	Manju V	T052218135	600.00	ACCOUNT NUMBER ALLOTTED	120052210044	Report
13	833412	Aparna Mohan	T052218135	600.00	ACCOUNT NUMBER ALLOTTED	120052210043	Report
14	814475	Lajina P Vijayan	T052216945	300.00	REJECTED View Reason		Report



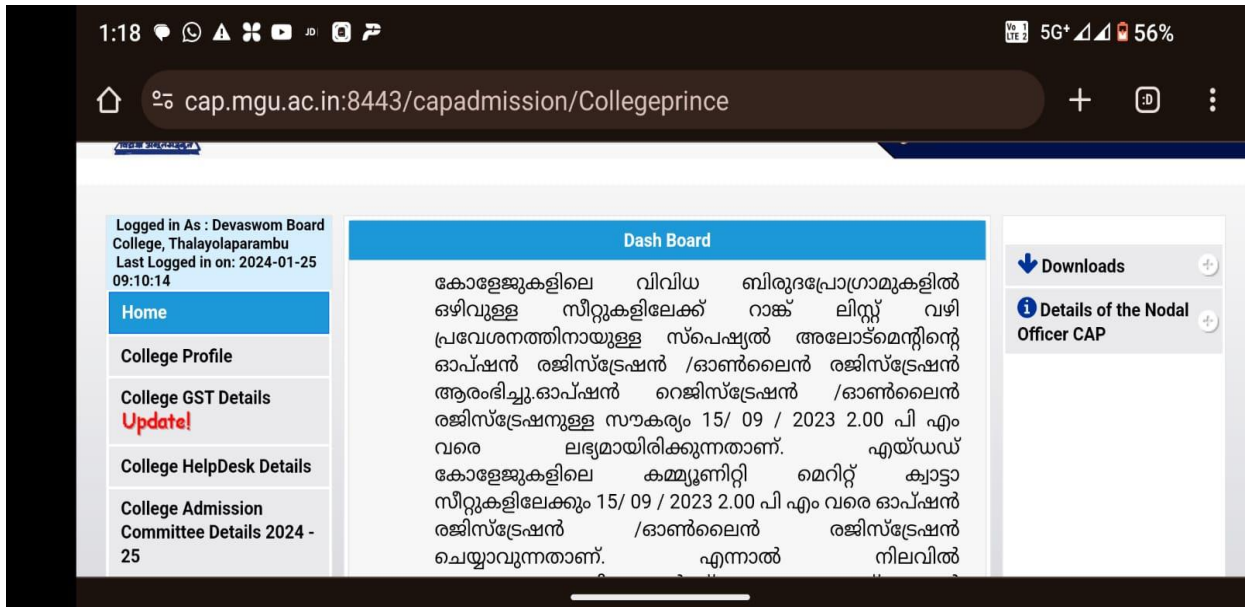
GAINPF is used to monitor the Provident Fund details online.



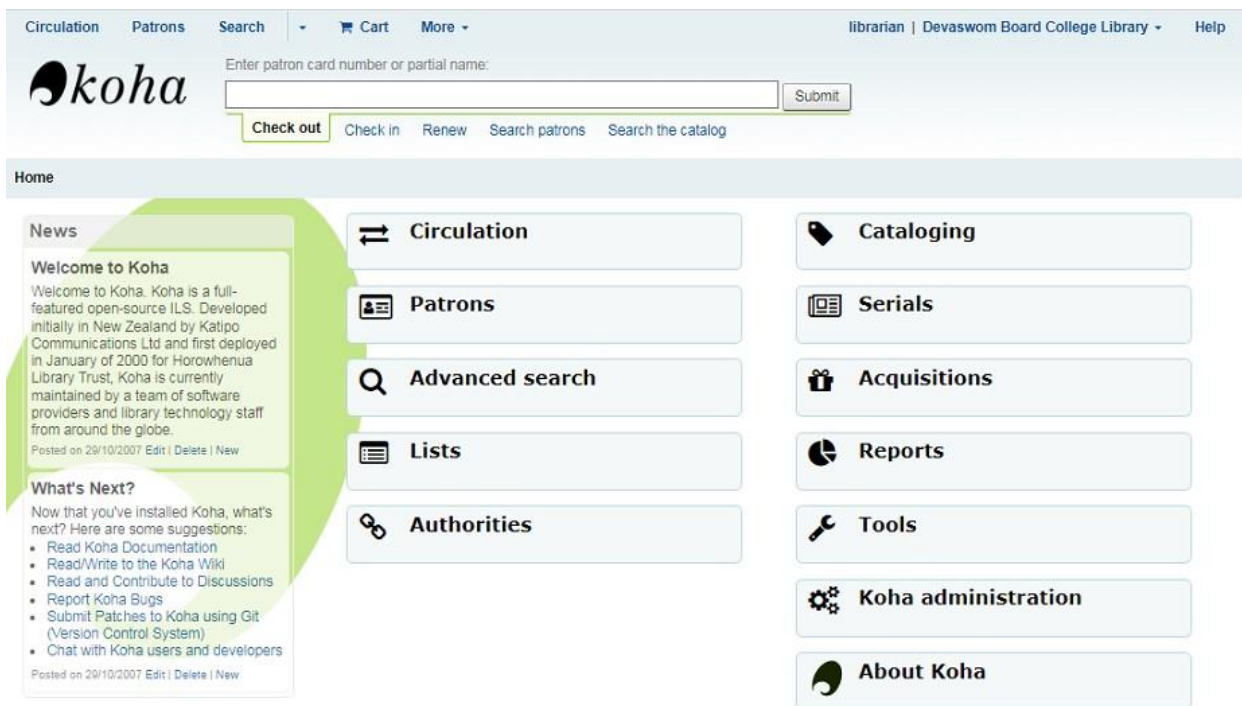
## Student Admission and Support

Admission procedure is carried out through Centralized Allotment Process (CAP) developed and implemented by M G University.





Library uses Koha which is an open source integrated library system that provides the tool for managing library functioning.



## ❖ Examination

Examination Registration, Hall ticket distribution, Internal Mark entry, and publication of results are also performed through website provided by M G University.

The screenshot shows a web browser window with the URL `college.mgu.ac.in/Dashboard_ctrl/`. The page title is "Mahatma Gandhi University Admission & Exam Management System". The user is logged in as "Devaswom Board College, Thalayolaparambu - College Data Entry Operator" with a session time of "Date & Time : 17/02/2024 5:43:14 AM".

The main content area displays the following information:

- PG** (Level)
- DEVASWOM BOARD COLLEGE, THALAYOLAPARAMBU**
- KEEZHOOR P.O, THALAYAOLAPARAMBU686605
- dbprincipal@gmail.com
- 04829236136

The left sidebar contains a navigation menu with the following options:

- CONSOLIDATED LIST
- ADMISSION MANAGEMENT
- EXAM REGISTRATION
  - REGULAR
  - REAPPEARANCE
- VERIFICATION/UPDATION
  - REGULAR
  - REAPPEARANCE
- INTERNAL MARK ENTRY
- PRACTICAL EXTERNAL MARK ENTRY
- AADHAAR UPDATION

At the bottom of the sidebar, there is a section for **UG**.