



**DEVASWOM BOARD COLLEGE  
THALAYOLAPARAMBU**  
(Affiliated to Mahatma Gandhi University, Kottayam)

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**CRITERION V**  
*STUDENT SUPPORT AND PROGRESSION*

*Submitted to*  
The National Assessment and Accreditation Council  
(NAAC)  
February 2024



Midayikunnu P.O.Thalayolaparambu, Kottayam, Kerala - 686605

## **Organisation-wide Awareness and Undertakings on Policies with Zero Tolerance**

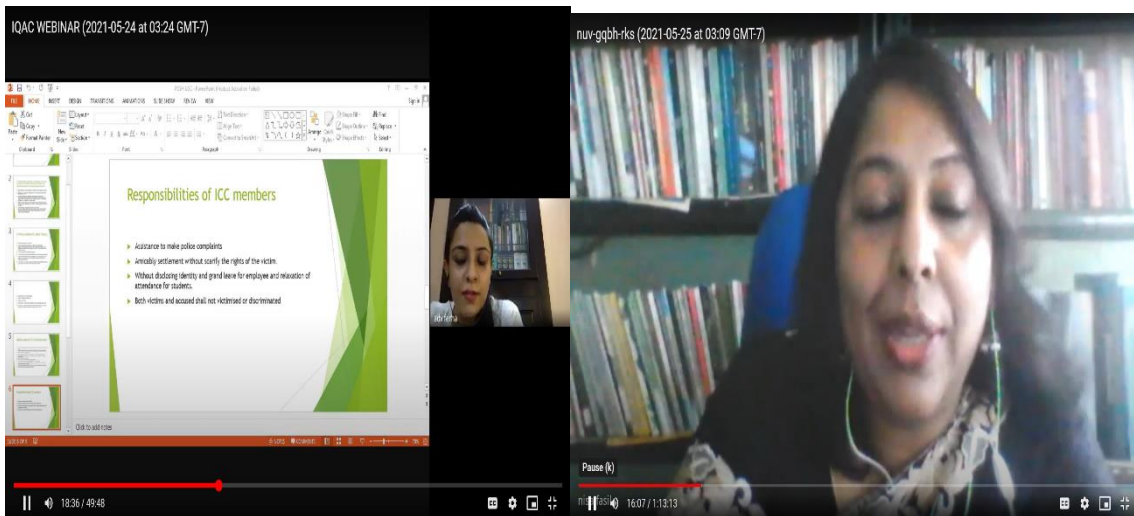
The grievance redressal cell has been constituted not only to monitor, oversee and redress grievances, but also to prevent them. The college took effort to improve service through constant interaction with students and staff in order to elicit their views on academic and administrative standards and to seek their valuable input for improvement. The college handbook stipulates detailed informative awareness on anti-ragging and strict adherence to the rules and regulations associated with the college/university.

The students admitted to the college have the responsibility to observe and abide by the values prescribed by the university and institution. The admitted students and parents are required to sign an undertaking during the enrollment. To enhance familiarity of the freshers to the academic and social environment of the campus, our college organize an orientation programme in the beginning of the new academic calendar. Various communication mechanisms are used to disseminate the information about the university/college rules and regulations and about the anti-ragging measures be followed by the college. These include public display of posters, conduct of legal literacy classes and awareness through the college handbook provided to the students.

### **Awareness Programmes**

IQAC conducted a two-day webinar on “**Indian Legislature Protections for Women**” on 24<sup>th</sup> & 25<sup>th</sup> May 2021. The session on the first day was handled by Adv. Fera Azeez, Advocate, High Court of Kerala on the topic Sexual Harassment of Women at Workplace. She stressed on the importance of constituting an ICC in the college and discussed the laws pertaining to the protection of women against harassment in the workplace and the POSCH act. The second day of the webinar was devoted to discussions on Legal Rights for Women in India by Adv. Niza Fazil. She explained about various laws existing in our country for protecting the legal rights of women and children.

## Photos of Webinar on Indian Legislature Protections for Women



An Induction Programme was conducted by IQAC, Devaswom Board College, Thalayolaparambu for the first year undergraduate students on October 19/10/2023. Dr. R Anitha, Principal, inaugurated the induction programme and delivered the presidential address. The HoD's briefed about the courses offered, clubs, extracurricular activities and facilities, in the institution. Smt. Liny Mariam Mathew briefed about the anti ragging rules. In addition to this, a session was organized to create awareness against drug abuse. This session was organized in association with "YODHAVU " the anti drug wing under the Kerala police Department.

## Photos of Induction Programme on 19.10.23





The Internal Quality Assurance Cell (IQAC), Devaswom Board College Thalayolaparambu, organized a two-day webinar on the topics “**Human values & Ethics’ and Life maximization**” for the first-year undergraduate students on 15<sup>th</sup> and 16<sup>th</sup> November 2021. The Principal, Dr. R. Anitha presided and inaugurated the sessions. The sessions were handled by Dr. Mary Matilda, Retd. Principal, Maharajas College Ernakulam. In the first session she detailed the significance of values and ethics that every individual should extend towards their society and fellow beings. The second day of the webinar dealt with life maximization. The webinar was organized as a part of the Induction Programme for I year UG students.

### Brochure of Induction Programme on 14.11.2021 and 15.11.2021

**Internal Quality Assurance Cell**  
Devaswom Board College Thalayolaparambu  
Kottayam. Accredited with 'B' Grade by NAAC

**ORGANISES**

**ONLINE INDUCTION PROGRAM  
FOR FIRST UG STUDENTS**

On 14th November 2021 - For B. A and B. Com Students  
On 15th November 2021 - For B.Sc Students

Resource Person  
**Dr. Mary Matilda**

**@ 10 AM**

**Special Grade Principal ( Retd. )  
Maharaja's College Ernakulam**

**An Induction Programme** was organized by the Internal Quality Assurance Cell , Devaswom Board College Thalayolaparambu, for the first year undergraduate students on 21<sup>st</sup> June 2019. The Principal, Dr. R. Anitha presided over the meeting. The keynote address was delivered by Dr. Maya P Nair, Associate Professor & HoD, Department of Hindi. An awareness on the problems associated with alcohol and drug abuse was delivered by Sri. Ramesh S, the Excise Inspector of Velloor



**Photos of Induction Programme**

A one-day seminar on **“Gender Equality- A Conceptual Outlook”** was organized by IQAC, Devaswom Board College, Thalayolaparambu on 2<sup>nd</sup> April 2019 for UG and PG students of the institution. Dr. B Padmanabha Pillai, Retd Principal, D B college Thalayolaparambu elaborated on the concept of gender equality and the participants were able to get an awareness on the level of equality that actually exists in our society.



**Seminar on Gender Equality**



*Anitha*  
Dr. R. ANITHA  
Principal  
Devaswom Board College  
Thalayolaparambu

# How To Fill An Online Anti Ragging Undertaking on <https://antiragging.in>



ज्ञान-विज्ञान विमुक्तये  
प्रो. रजनीश जैन  
सचिव  
Prof. Rajnish Jain  
Secretary



विश्वविद्यालय अनुदान आयोग  
**University Grants Commission**

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

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Bahadur Shah Zafar Marg, New Delhi-110002

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D. O. No. F. 3-2/2021 (ARC)

27 OCT 2021 October, 2021

**'SPEED POST'**

**Subject: Revised procedure for students to file online Anti Ragging Affidavit.**

Dear Madam/Sir,

As you are aware, in pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2<sup>nd</sup> Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, **www.antiragging.in** and **www.amanmovement.org**.

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

**The revised procedure is as follows:**

**Step 1:** A student will submit his/her details on the same web sites (**www.antiragging.in** and **www.amanmovement.org**) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

**Step 2:** The student will receive an E MAIL with his/her registration number and a web link. The student will forward the link to the E mail of the Nodal officer in his/her university/college. **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).**

**Step 3:** The Nodal Officer in the university/college can click on the link of any forwarded e mails that he/she will receive from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Contd.../-

**CONTINUATION SHEET****-02-**

Universities and Colleges are requested to insert a **mandatory column** in your university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
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You are also requested to display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are also requested to create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

With kind regards,

Yours sincerely,



**(Rajnish Jain)**

**The Vice-Chancellor of all Universities**

**The Principal of all Colleges**





## विश्वविद्यालय अनुदान आयोग

(शिक्षा मंत्रालय, भारत सरकार)

नैरुत्य प्रादेशिक कार्यालय

### UNIVERSITY GRANTS COMMISSION

(Ministry of Education, Govt of India)

SOUTH WESTERN REGIONAL OFFICE

P.K. Block, Palace Road, Gandhinagar

BENGALURU - 560 009

Phone : (080) 2228 0380 Fax : (080) 2228 0381

E-mail : ugc.swro.bangalore@gmail.com



ज्ञान-विज्ञान विमुक्तये

F.No. 3-2/2021(ARC)/UGC-SWRO

09-11-2021

To

**1. The Vice -Chancellor/Director**

Universities in Karnataka and Kerala

**2.ThePrincipal**

Colleges in Karnataka and Kerala

**Sub:** Revised procedure for students to file online Anti-Ragging Affidavit

**Ref:** D.O.No.F-3-2/2021 (ARC) dated 27<sup>th</sup> October, 2021

Sir/Madam,

Greetings from UGC, SWRO, Bengaluru!

As you are aware, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2<sup>nd</sup> Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated websites, namely, [www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org).

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit. The Institutions can also go through the link given below for the details of revised procedure and also the letter from the Secretary, UGC is also enclosed for your kind perusal.

1. [https://www.ugc.ac.in/pdfnews/5178676\\_Anti-Ragging-English.pdf](https://www.ugc.ac.in/pdfnews/5178676_Anti-Ragging-English.pdf)

2. [https://www.ugc.ac.in/pdfnews/8408691\\_Step-by-step-guide-on-How-to-fill-Online-Anti-Ragging-Undertaking.pdf](https://www.ugc.ac.in/pdfnews/8408691_Step-by-step-guide-on-How-to-fill-Online-Anti-Ragging-Undertaking.pdf)

In view of the above, all Institutions are requested to display the email address and contact number of the Nodal Officer of Anti-Ragging of the Institution in the website, campus areas like Admission centre, Departments, Library, Canteen hostel and common facilities etc to create awareness about the revised procedure for students to file online Anti-Ragging Affidavit and also requested to create E-admission booklet or brochure, e-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

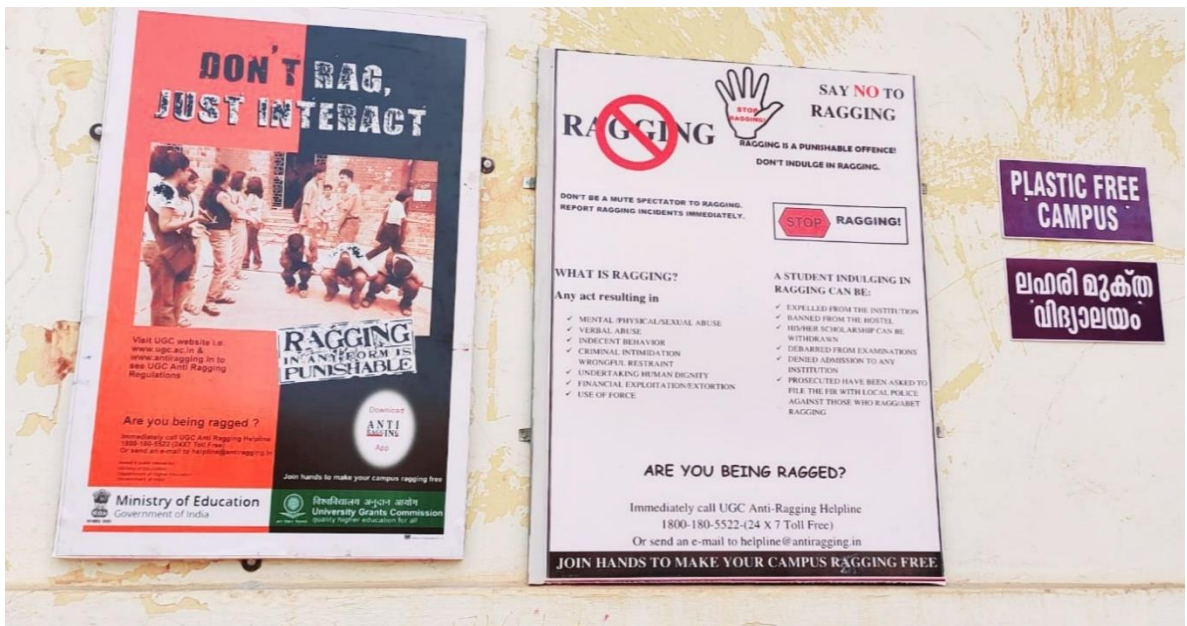
With regards

Yours faithfully

(Dr.Latha.K.C)  
Education Officer

Encl: as stated above

## Anti-ragging Posters Exhibited at College



**Devaswom Board College, Thalayolaparambu.**

**KERALA RAGGING PROHIBITION ACT 1998**

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചു കൊണ്ടുള്ള 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ടിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടെയും രക്ഷകർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റംമൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ, മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ, ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധികേഷപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ

**അല്ലെങ്കിൽ**

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ, ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം :- ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. റാഗിംഗിനുള്ള ശിക്ഷ : - ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിന് പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന്മേൽ, 2 വർഷം വരെ ആകാവുന്ന കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ 10000 രൂപ വരെ ആകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാവേണ്ടതുമാണ്.
5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ :- 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയേയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ 3 വർഷക്കാലത്തേക്ക്, മറ്റ് യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.

**Devaswom Board College, Thalayolaparambu.**

വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യൽ :- 1. മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് നാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താവോ, അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ച് 7-ാം ദിവസത്തിനകം പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമ ദൃഷ്ട്യാ സത്യം ഉണ്ടെന്ന് കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേണ്ടതും ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചുകൊടുക്കേണ്ടതുമാണ്.

2. ഒന്നാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമ ദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കാവുന്നതായി കരുതാവുന്നത്:- വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ നാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി നാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

**Kerala Ragging Prohibition Act Given in College Handbook**

*Devaswom Board College, Thalayolaparambu.*

**ANNEXURE 1  
AFFIDAVIT BY THE STUDENT**

(This matter has to be typed on a non-judicial stamp paper of ₹ 20/-)

I,..... (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms , ..... having been admitted to (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ..... day of ..... month of ..... year.

Signature of deponent

Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at ..... (place) on this the ..... (day), of ..... (month), ..... (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the ..... (day) of ..... (month), ..... (year) after reading the contents of this affidavit.

**OATH COMMISSIONER**

*Devaswom Board College, Thalayolaparambu.*

**ANNEXURE II  
AFFIDAVIT BY THE PARENT / GUARDIAN**

(This matter has to be typed on a non-judicial stamp paper of ₹ 20/-)

1. Mr./Mrs./Ms. .... (full name of parent /guardian) father/  
mother/ guardian of ..... (full name of student with admission/registration/  
enrolment number), have been admitted to (name of the institution), have received a copy of the UGC Regulations on  
Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully  
read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative  
action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or  
being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted  
as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations,  
without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the  
time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution on account of being  
found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration  
is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ..... day of ..... month of ..... year.

Signature of Deponent

Name:

Address:

Telephone / Mobile No:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing  
has been concealed or misstated therein.

Verified at ..... (place) on this the ..... (day), of ..... (month), ..... (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the ..... (day), of ..... (month), ..... (year) after  
reading the contents of this affidavit.

**OATH COMMISSIONER**