

DEVASWOM BOARD COLLEGE

THALAYOLAPARAMBU

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

2022 - 2023



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Date of visit: 03/07/2023

Devaswom Board College Thalayolaparambu, established in the year 1965 is affiliated to Mahatma Gandhi University. The college is UGC 2f & 12b approved and reaccruited with B+ by NAAC in 2017.

1. Details of Courses & Student Strength of the College

Sl. No.	Programme Level	Name of the Programme/Course	Duration	Entry Qualification	Medium of instruction	Student Strength
1	Under-Graduate	B Sc Botany	3 years	Plus Two	English	86
		B Sc Chemistry	3 years	Plus Two	English	72
		B Sc Physics	3 years	Plus Two	English	53
		B Sc Mathematics	3 years	Plus Two	English	51
		B Com	3 years	Plus Two	English	118
		BA English	3 years	Plus Two	English	77
		B A Malayalam	3 years	Plus Two	English/Malayalam	95
		BA Hindi	3 years	Plus Two	English/Hindi	81
		BA Political Science	3 years	Plus Two	English	151
2	Post-Graduate	M Sc Chemistry	2 Years	Degree	English	30
		M Sc Physics	2 Years	Degree	English	19
		M Sc Mathematics	2 Years	Degree	English	25
		M A Malayalam	2 Years	Degree	Malayalam	29
3	Integrated PG Programmes	English	4 years	Plus Two	English	5



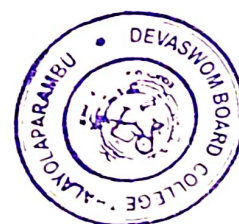
Criterion I : Curricular Aspects

Areas	Observations
Curricular Planning and Implementation	<p>10 of the faculty members are included in the UG/PG Board of studies of MG university.</p> <p>With regard to the curriculum delivery the teachers are following teaching plans, setting of academic calendar for the conduct of internal examinations, conduct of regular tests, assessments and seminars as part of continuous evaluation.</p> <p>The DLMC, CLMC meetings are conducted to assess the academic progress.</p> <p>All students of the college undertake projects/ field trips as part of their curriculum</p>
Feedback Mechanism	<p>The collection of feedback is mainly in online mode. The mechanism will be more effective if the teachers are informed individually.</p>
PD fund	<p>PD fund is effectively managed by Science departments & Physical Education Department</p> <p>Chemicals and equipment in the laboratory are upgraded</p>
MoU's & Add on Courses	<p>College has 8 functional MoU's for faculty exchange, organisation of seminars, conferences, skill training, cultivating scientific aptitudes, technical support etc.</p> <p>College conducts Add On Courses.</p>



Criterion II : Teaching-Learning and Evaluation

Areas	Observations
Teaching-Learning	<p>The college has 33 permanent teachers.</p> <p>There are about 30 guest faculties in College.</p> <p>All the nine departments with UG programmes conduct entry level tests for students and identify the slow, average and fast learners.</p> <p>Teachers prepare lesson plan, maintain Teacher's Diary showing schedule of teaching, conduct tests, organize seminars and evaluate assignments.</p> <p>The college follows student centric methods like peer teaching, experiential learning, problem solving methodologies, flipped class rooms etc. to enhance the learning experience.</p> <p>Most of the faculty members utilise LMS like MOODLE, Google classroom etc.</p> <p>Purchase of LMS software EMBASE is in progress.</p> <p>All the departments conduct Bridge course for UG students and Department of Chemistry conducts Bridge course in Mathematics for PG students.</p>
Evaluation	<p>Faculties of the college actively participate in the valuation and examination assigned by both College and University.</p>
Student Performance & Learning Outcomes	<p>Student performance is evaluated.</p> <p>Result analysis is done.</p> <p>POs and COs are plotted.</p>

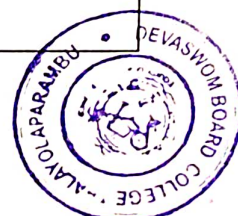


Criterion III : Research, Innovations and Extension

Areas	Observations
Promotion of Research & Research Mobilisation	Faculties attends seminars and webinars to upgrade the knowledge. IQAC of the college conducts seminars/webinars on relevant topics including IPR, gender sensitisation and research methodology.
Research Facilities	There are 7 research guides and 2 research department in the institution
Publications & Awards	College publishes a bi annual Multidisciplinary Journal with ISSN number named Journal of DBCT.
Extension Activities	The NSS and NCC, departments, clubs, cell conduct extension and outreach programmes for the benefit of the local community.
Collaboration	Around 20 collaborations are carried out by various departments.

Criterion IV: Infrastructure and Learning Resources

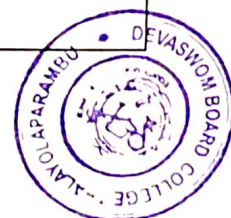
Areas	Observations
Physical Facilities	<p>The college has 37 class rooms and adequate number of Laboratories supported with sufficient equipments from DST- FIST.</p> <p>College has Main auditorium, 2 seminar hall, one mini auditorium, Indoor Gymnasium, Football ground, Basketball Court for practicing and separate room for NSS and NCC.</p> <p>The number of computers available for academic purpose is ample for the students. Most of the faculty members utilize LMS like MOODLE, google classroom etc.</p> <p>Cafeteria, Canteen and Car Parking facilities are provided in the campus.</p>



Library	<p>Digital library and INFLIBNET is available in the institution.</p> <p>NVDA screen reader installed systems in library.</p> <p>Internet facility is available in the main block, library and in Department for students.</p> <p>Regular budget is allocated by the management and from PD fund to purchase books in the library as per the revised curriculum.</p> <p>The college library is partially automated with about 36547 books.</p> <p>Periodicals, news papers & e journals are subscribed.</p> <p>Established Satyagraha Smarana Corner – Books related to Vaikom Satyagraha</p>
Financial Management	Regular external and internal audit

Criterion V : Student Support and Progression

Areas	Observations
Student Mentoring & Support	<p>The college assist students in applying and availing scholarships under different Govt schemes like Central Sector Scholarship, C H Muhammed Koya Scholarship and e-Grants etc.</p> <p>Majority of the students are from OBC category. The office assists students in availing e-grants. About 95% students belonging to OBC, SC , OEC categories have received e-grants from Govt.</p> <p>The college provides cash prize for toppers/ rank holders in all UG /PG streams and for students who excel in sports and cultural activities.</p> <p>The institution provides training schemes for enhancing the soft skills of students. College renders training in yoga, provides counseling support for students who are in emotional and mentally stress.</p> <p>Faculties motivate the UG/PG students to appear for the competitive examinations like NET, SET, IELTS.</p> <p>Students were given training to use different LMS platform</p>



Student Progression	Student progression from UG to PG is comparatively lower as more students are from financially weaker background and prefers to concentrate in clearing competitive exams.
Student Participation & Activities	College conducts the sports and arts fest during the month of February which is managed by the elected students union under the guidance of Principal and Union / Arts club advisor. College provides special coaching for students in Kho-Kho and provides financial assistance for dietary food and travelling expenses etc to sports students.
Alumni	Alumni meetings are conducted enthusiastically. Initiation to construct Gandhi Square. Conference Hall was renovated. Dakshina – An initiative to provide books to library was carried out.

Criterion VI: Governance, Leadership and Management

Areas	Observations
Institutional vision and Leadership	Vision & Mission of the college is reflected in the over all leadership of the college. Decentralised functioning of the various bodies under the Principal. The staff club of the college provides financial support to students and staff upon the need. Initiatives in staff welfare through the functioning of Staff Club & Employees Co-operative Society.
Strategy development & Deployment	In the wake of the recovery from the pandemic, the use of ICT in teaching learning is enhanced.



E governance	<p>Administrative and personal profile of the staffs is managed through SPARK portal& PF related matters are done through GAIN PF.</p> <p>Pension particulars of the staffs are accomplished through PRISM portal.</p> <p>Admission, examinations registration /internal mark entry of the college is processed through the UG/PG CAP and examination portal of MG university.</p> <p>Installation of smart boards in classrooms.</p> <p>A Certificate Course in Computer application is conducted.</p> <p>Purchase of LMS software EMBASE is in progress.</p>
Faculty Empowerment Strategies	<p>Faculties of the college regularly update their subject knowledge by attending Orientation, Refresher Courses, FDP, Short term courses etc.</p> <p>The college supports staff in attending training programmes by providing financial support and duty leaves.</p>
IQAC	<p>Satisfactory functioning of IQAC</p> <p>The IQAC of the college organizes workshops and training programmes for teaching and non teaching staffs.</p> <p>Takes quality initiatives in providing all round support for the improvement of teaching learning process.</p>

Criterion VII: Institutional Values and Best Practices

Areas	Observations
Environmental Consciousness	<p>Green initiatives carried out under Bhoomitrasena, Biodiversity Club and Botany Department.</p> <p>Reduced the consumption of electricity by reducing the No. of power plugs., replacing all the filament bulbs with LED bulbs etc.</p> <p>Installation of Solar and Sensor lights.</p>
Institutional values & Best Practices	<p>The institution provides support for Divyanggan students & teachers. It has ramps in all blocks.</p> <p>Scribe facility is provided for students.</p> <p>Health initiatives and social initiatives are done to bridge the gap between individual and society.</p> <p>Conducted Green Audit</p>




SUGGESTIONS

- More number of Add on Courses could be provided
- Initiatives should be made to fill the vacancies of permanent faculties.
- Attempts could be taken to provide Feedback to teachers individually.
- Learning outcomes should be plotted.
- IQAC should motivate teachers to engage in research activities.
- Library should be made disabled friendly.
- The reading space in library should be enhanced.
- Infrastructure of the college needs to be improved.
- Attempts should be made to submit proposals for availing funds from various governmental and non-governmental agencies.
- Alumni participation in various activities of the college needs to be given emphasis.
- More care should be given for campus neatness.

ACADEMIC AUDIT MEMBERS

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IQAC Coordinator

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Principal

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